



SNYDER FIRE DISTRICT
Snyder, New York



Minutes of a Regular Meeting of the
Board of Commissioners of the Snyder Fire District
Held at the Snyder Firehouse
on the 28 day of January 2025

PRESENT:

	Burt Bugbee – Chairman
Commissioners:	Griebner, Hudson, Merrill (Commissioner Tiberi was absent)
Treasurer:	Absent
Deputy Treasurer:	Sciolino
Secretary:	Merrill
District Clerk:	N/P
Chief:	Oliver
Asst. Chief:	Hudson, O’Connor

Chairman Bugbee called the meeting to order at 7:30 PM. Committee assignments for 2025 were passed out.

APPROVAL OF PREVIOUS MINUTES

Chairman Bugbee asked for approval of the minutes from the regular meeting held on December 17th, 2024. Commissioner Griebner made a motion, seconded by Commissioner Hudson, to approve the minutes. Discussion was held and Commissioner Merrill noted a correction, stating the LOSAP financial committee reviewed the investment policy, not Main Street Financial as reported in the draft minutes. He corrected the minutes to reflect the change, and the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Fire Commissioner approve the December 17th, 2024 regular meeting minutes as amended.

Bugbee: Aye
 Griebner Aye
 Hudson: Aye
 Merrill-Aye
 Tiberi: Absent

Chairman Bugbee asked for approval of the minutes from the organization meeting held on January 9th, 2025. Commissioner Hudson made a motion, seconded by Commissioner Griebner, to approve the minutes. Discussion was held and Commissioner Merrill noted a correction, stating Treasurer Mye’s name was spelled incorrectly in the draft minutes and it was corrected. The following resolution was approved:

Be it resolved that the Snyder Fire District Board of Fire Commissioners approve the January 9th, 2025 organization meeting minutes as amended.

Bugbee: Aye
 Griebner Aye
 Hudson: Aye
 Merrill-Aye
 Tiberi: Absent

NEW MEMBER APPLICANTS

Candidate for membership Chukwudubem Nwaedozi was not present for the meeting. Commissioner Hudson reported that he would be notified to appear at the next board meeting.

GENERAL PUBLIC COMMENTS

Chairman Bugbee opened the meeting to the general public for comment. No member from the general public stepped forward to speak.

DEPARTMENT LIAISON

Commissioner Hudson reported:

Candidate for membership Lavardi Mance was dismissed from consideration for failure to appear before the department's examining board.

New member Taylor Keable has been onboarded and assigned a mentor.

The department's fund drive campaign performed well and the 1957 ladder truck refurbishment committee recently hosted a successful meat raffle fundraiser.

Zachary Amborski, Marco Cucinotta and Brian Zapfel resigned from the department, and it is expected that Mark Niedzielski will resigning as of the department meeting Monday, February 3rd.

COMMUNICATION

Secretary Merrill reviewed the monthly correspondence:

Incoming:

Received letter of engagement from the Pinsky Law Group summarizing the terms for representing the Fire District for 2025.

Received verification that Secretary Thomas Merrill, Treasurer Charles Mye, Deputy Treasurer Christopher Sciolino and District Clerk were administered the oath of office at the Town of Amherst Clerk's office.

Reminder notice received from Chevrolet to inspect the seatbelts on the 5-1 vehicle every 12,000 miles.

Received certificate of liability insurance from Twin City Ambulance Corporation verifying the Snyder Fire Department is listed as a certificate holder.

A request to use the training room and kitchen on Saturday, February 15th from Assistant Chief Ryan O'Connor Sunday for his cousin's 1st birthday party.

A request to use the training room and kitchen on Sunday, March 30th from Michael Cessario for a birthday party.

A request to use the training room and kitchen on Saturday, April 26th from exempt member Sean Wilkinson for his son's first birthday party.

A request to use the training room and kitchen on Sunday, May 4th from Department President Chris Sciolino for a baby shower for his daughter.

A request to use the training room and kitchen on Saturday, May 17th from Adam Johnson for a celebration of life ceremony.

COMMUNICATION (continued)

A request to use the training room and kitchen on Saturday, August 23rd from exempt member Sean Wilkinson for a bridal shower.

Received an email request to use the department training room for a post funeral reception from Snyder resident Michelle Peller White.

Proof of publication and affidavit from the Amherst Bee confirming publication of the meeting notice for the 2025 Fire District organization meeting.

Received copy of letter sent by department secretary to candidate for membership Chukwudubem Nwaedozie directing him to appear at the January board meeting.

Received notification that the department's examining board dismissed candidate for membership Lavardi Mance due to failure to appear before the board on two occasions.

Received notification from Erie County Fire District Officers Association outlining a 2025 lottery fundraiser to benefit the association.

Received the year end annual report from the Line Clerk detailing members missing mandated requirements.

Received multiple training certificates from Firefighter Tyler Probst for multiple training classes he has taken over the years. They were filed in his personnel file.

Received notification that Firefighter David Buckfelder completed the Aircraft Rescue and Firefighting training course. A copy of the training certificates were placed in his personnel file.

Received notification that Safety Officer John Fildes completed Global Cybersecurity Basics, Preventing Bullying and Violence, HIPAA Privacy Essentials, Harassment Prevention for New York State, Emergency Vehicle Driving Course, Safe Transport of Newly Born Patients and New York City Employees and Active Shooter training courses. A copy of the training certificates were placed in his personnel file.

Received notification that Firefighter John Fildes recertified as an Emergency Medical Technician. A copy of the certification was placed in his personnel file.

Received notification that Firefighter Anne Neville completed multiple training courses while attending the Vital Signs Conference in October in Rochester, New York. A copy of the training certifications were placed in her personnel file.

Received notification that Firefighter Matthew Fortune completed the ICS-200 Basic Incident Command System training course. A copy of the training certificate was filed in his personnel file.

Received notification that Firefighter Joseph Tomczak received recertification as a New York State Emergency Medical Technician. A copy of the certification was placed in his personnel file.

Received request from Firefly Admin., Inc. for a list of Snyder Fire Commissioners, district employees, and meeting dates for 2025.

Received email request from Assistant Chief Hudson to allow for community CPR training classes on February 22nd, March 15th and April 12th.

COMMUNICATION (continued)

Received email communication from Thomas Neuman informing the district that he changed his membership status from Active to Retired Life.

Receive notification that numerous Snyder Firefighters completed their annual CPR training and recertification Certificates were placed in the individual personnel files.

Received training course certificates for members completing 2024 make up drill requirements as authorized by the chief and certificates were placed in personnel files for Allan Brown, Joseph Cicatello, Alex Lenegan, Chris Robinson and Keith Mondschein.

Received notification that Firefighter Matthew Sagun was certified by the American Heart Association as a BLS CPR and AED provider as well as an Advanced Emergency Medical technician. A copy of the certifications were placed in his personnel file.

Multiple training certificates were received from Firefighter Chris Robinson and were placed in his personnel file.

Received email communication from Firefighter Michael Bastedo outlining his conversations with the wife of Dr. Fred Archer, the patient saved by Snyder and other responders in the fall. She shared her ideas with him on the couples plans to sponsor initiatives to collaborate with first responder agencies to help educate them and provide equipment as well.

Received survey request from PressGaney, an independent marketing research firm who were looking for the benefits administrator for the Snyder Fire District to complete a survey regarding health insurance benefits.

Received invoice from New York State Tolls by Mail requesting payment in the amount of \$2.75 for toll charges incurred by vehicle 5-1 for two separate incident responses.

Outgoing:

Letters sent to Rev. John Gaglione (Chaplain), Bradley Pinsky (Attorney), Anders Sorensen (Maintenance Manager), Dr. Joseph Takats (Medical Director) and Adam Johnson (Facilities Manager) informing them of their District appointments to their respective positions for 2025.

Letters sent to Charles Mye, (Treasurer), Tom Merrill, (Secretary), Christopher Sciolino (Deputy Treasurer) and Wendy Tomczak (District Clerk) informing them of their District appointments to various positions for 2025 and instructing them to present themselves to the Amherst Town Clerk to take the oath of office.

Email communication to Michael Zawodzinski, July-Lyn Colpoys and John Sabo thanking them for their interest in the open treasurer's position and informing them the position was filled by another candidate.

Letter notifying Taylor Keable notifying her that she was approved for membership pending successful completion of his physical examination

Background check paperwork for applicant Chukwudubem Nwaedozie sent to Amherst Police, Erie County Sheriffs and JD Palatine.

Notification to Commissioner Tiberi that his request to use the training room and kitchen on December 29th, 2024 was approved.

Notification made to the Amherst Bee announcing the organizational meeting date and time

COMMUNICATION (continued)

Notification made to Town of Amherst for publication on Town website and posting in the clerk's office announcing the organizational meeting date and time

Notification made to the Amherst Bee announcing the Fire District's 2025 meeting dates and times and the Fire Department secretary for posting on the Fire District's website.

Email reply sent to Firefly Admin., Inc. detailing the names of the Snyder Fire Commissioners, district employees, and listing the meeting dates for 2025.

Email notification sent to Snyder resident Michelle Peller White in response to her request to use the department training room. She was informed the department's training room was not available for use and a recommendation was made to contact the Main Transit Fire Department.

CONVENTIONS AND MEETINGS

Commissioner Griebner reported:

The Pinsky Law Conference will be held March 27th thru March 29th at the Turning Stone Resort. Upon a motion by Commissioner Merrill, seconded by Commissioner Hudson, and after discussion held, the following resolution was approved:

Be it resolved that the Commissioners Griebner, Hudson and Merrill and Assistant Chief Hudson are approved to attend the Pinsky Law Conference and are authorized to use their fire district credit card to make reservations and secure hotel rooms.

Bugbee: Aye
Griebner Aye
Hudson: Aye
Merrill-Aye
Tiberi: Absent

The Fire Department Instructors Conference is scheduled for April 7th-12th in Indianapolis, Indiana. Chief Oliver reported he preregistered for 12 spots and reserved 12 hotel rooms as was approved at the September meeting. Upon a motion by Commissioner Merrill, seconded by Commissioner Griebner, and after discussion held, the following resolution was approved

Be it resolved that Commissioners Bugbee, Griebner, Merrill and Tiberi and Chief Oliver, Assistant Chief O'Connor, Captain Raffael and Lieutenant Michael Gugliuzza are authorized to attend the 2025 Fire Department Instructors Conference along with up to four additional firefighters as determined by the Chief of Department. In addition, the use of the fire district credit cards is approved for registration, travel and lodging.

Bugbee: Aye
Griebner Aye
Hudson: Aye
Merrill-Aye
Tiberi: Absent

The New York State Chiefs Conference is scheduled for June 4th – June 6th in Syracuse.

The FireFusion conference is scheduled for October 14th – October 16th in Charleston, South Carolina.

Firefly in partnership with the Office of the State Controller is offering a financial training weekend March 25-26 in Monroe County.

INSURANCE

Commissioner Merrill reported:

Firefighter Christopher Holzmann received a bill for medical follow up visits related to a medical episode he experienced while on duty last year. It was forwarded to the insurance carrier.

Reviewed the insurance premiums received to date and noted they totaled over \$13,000 more than last year.

Brought forth for discussion the optional coverages available for two policies and discussion was held and it was decided to follow past practice and accept the spousal liability coverage and decline the terrorism coverage. Secretary Merrill will sign the insurance engagement documents and return them.

Discussed the insurance claim being submitted for the new and recently installed HVAC unit.

PROTECTIVE CLOTHING

Chief Oliver reported that all equipment had been returned from the members who recently resigned.

UNIFORMS & RESPONSE CLOTHING

Commissioner Merrill reported that the embroiderer is still working on adding the Snyder logo to the jackets for those requesting it and there was a slight delay because he ran out of red thread. In addition, there were still some jackets to be dropped off.

LEASES & CONTRACTS

In the absence of Commissioner Tiberi, Commissioner Griebner reported that the service contract with DV Brown for HVAC preventative maintenance had expired. Commissioner Tiberi had left a report for the meeting indicating he received two proposals for a three-year HVAC preventative maintenance program and both offered equivalent services.

Proposals were received from:

- DV Brown- \$16,218
- John W. Danforth - \$15,792

Upon a motion by Commissioner Griebner, seconded by Commissioner Merrill, and after discussion held, the following resolution was approved:

Be it resolved that the Board of Fire Commissioners of the Snyder Fire District award a three-year HVAC maintenance contract to John W. Danforth Company for an amount of \$15,792.00.

Bugbee: Nay

Griebner Aye

Hudson: aye

Merrill-Aye

Tiberi: Absent

Commissioner Merrill reported he would be sending the signed engagement contract to Attorney Pinsky along with payment for services for the year 2025.

INFORMATION TECHNOLOGY

Commissioner Hudson reported:

The Zoom out has been deactivated.

The Adobe software account was up for renewal. Upon a motion by Commissioner Hudson, seconded by Commissioner Griebner, and after discussion was held, the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Commissioners approve the renewal of the Adobe subscription for and amount of \$659.88.

Bugbee: Aye
Griebner Aye
Hudson: Aye
Merrill-Aye
Tiberi: Absent

A new printer was needed for the district office. Upon a motion by Commissioner Hudson, seconded by Commissioner Merrill, and after discussion was held, the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Commissioners approve the purchase of a new printer for an amount of \$600.00.

Bugbee: Aye
Griebner Aye
Hudson: Aye
Merrill-Aye
Tiberi: Absent

She is in the process of reviewing the Spectrum accounts as there are two separate accounts and she wants to determine how they are organized.

PHYSICAL EXAMINATION & MEDICAL PROGRAM

Commissioner Griebner reported the annual physical examinations were scheduled for March.

SERVICE AWARD COMMITTEE

Commissioner Tiberi was absent but had left the monthly LOSAP statement for review.

Commissioner Tiberi left a report indicating the transition to Main Street Financial is completed and that it went smoothly.

The revised Snyder Fire District Length of Service Award Program (LOSAP) Investment policy was attached to Commissioner Tiberi's report. He indicated it was reviewed and revised by the District's LOSAP Financial Review Committee and was ready for discussion and adoption.

SERVICE AWARD COMMITTEE (continued)

Upon a motion by Commissioner Merrill, seconded by Commissioner Griebner, and after discussion was held, the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Commissioners adopt the Snyder Fire District Length of Service Award Program Investment Policy as reviewed and recommended by the Length of Service Award Financial Review Committee.

Bugbee: Aye
Griebner Aye
Hudson: Aye
Merrill-Aye
Tiberi: Absent

Commissioner Merrill reported the Department turned in the 2024 service award report and it was ready to be adopted and posted for the next 30 days. Commissioner Merrill introduced the following resolution:

In the matter of approving the 2024 certified points

WHEREAS, the Fire District is the sponsor of a Length of Service Award Program (LOSAP) on behalf of the Snyder Fire Department in accordance with Article 11-A of the New York State General Municipal Law (GML);

WHEREAS, as required by GML § 219-a(2)(c), the Snyder Fire Department has submitted the attached list, certified under oath, of active members of the Fire Department, indicating those volunteers who earned at least fifty (50) points during 2024 to qualify for service credit;

WHEREAS, the certification made by the Fire Department includes a statement that the points recorded on the attached list have been tabulated in accordance with the Point System adopted by the Fire District to be in reflection of the activities performed by the active members;

effect during calendar year 2024, and to the best of the knowledge of the Fire Department, is a true and accurate

WHEREAS, GML § 219-a(2)(d) requires the Board of Fire Commissioners (Board) to review and approve the attached list, then return it to the Fire Department to be posted for thirty (30) days; and

WHEREAS, the Board has completed its review of the attached list; NOW, THEREFORE BE IT

RESOLVED, that the Board of Fire Commissioners approves the attached list of volunteer firefighters of the Snyder Fire Department and the points earned by these firefighters during calendar year 2024; and be it further

RESOLVED, that a copy of this adopted resolution and the attached list shall be returned to the Fire Department for posting for a minimum of thirty (30) days.

Commissioner Merrill raised the motion to approve, Commissioner Griebner seconded the motion, and upon roll call the vote of the Board was as follows:

Commissioner Bugbe: Aye
Commissioner Griebner: Aye
Commissioner Hudson: Aye
Commissioner Merrill: Aye
Commissioner Tiberi: Absent

The resolution was thereupon declared duly adopted.

Dated: 1/28/2025

Certified by Fire District Secretary Thomas A. Merrill

Secretary Merrill stated that the 2024 Service Award points listing will be posted in the club room from January 28th through February 28th, 2025.

APPARATUS

Chairman Bugbee reported:

Remedial training for ladder truck operators by a factory representative was not scheduled yet.

The recall on 9-2 was remediated. The vehicle also received an oil change, new battery and was inspected.

The discharge levers were lubed on Engines 1, 2 & 3.

Notification was received from Chevrolet to monitor the seatbelt on vehicle 5-1. The mechanic was informed and will monitor it as directed.

The windshield washer basin was cracked on Rescue 5

Some wear was noticed on a hydraulic hose on Truck 6's bucket. The mechanic will monitor it and replace it when weather permits.

Assistant Chief Hudson reported a light was cracked on his vehicle. He will be making arrangements for repair.

A report was made that the foam panel was not powering up on Engine 2, but the mechanic checked it over and it appeared to be working properly.

The recall repair was taken care of, and the oil was changed on vehicle 9-2.

MASTER MECHANIC

Chairman Bugbee had nothing to report.

HYDRANTS

Chairman Bugbee reported the hydrant bill had been received from the Erie County Water Authority. He will be reviewing it and report back next month. (need to approve payment)

Chief Oliver reported that it appeared the new hydrant installed on Royal Parkway was in service. Chairman Bugbee reported he would check it over and see if it needed a flag.

PURCHASING

Commissioner Griebner had nothing to report.

DISTRICT RULES & REGULATIONS

Commissioner Hudson reported the revised policies were reviewed, amended and ready for adoption. Upon a motion made by Commissioner Hudson, seconded by Commissioner Griebner, and after discussion was held, the following resolution was approved:

DISTRICT RULES & REGULATIONS (continued)

Be it resolved that The Snyder Fire District Board of Fire Commissioners adopt the new Snyder Fire District policies

Bugbee: Aye
Griebner: Aye
Hudson: Aye
Merrill-Aye
Tiberi: Absent

Upon a motion made by Commissioner Hudson, seconded by Commissioner Merrill, and after discussion was held, the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Fire Commissioners approve the use of the department training room and kitchen for:

- Second Assistant Chief O'Connor on February 15th, 2025
- Mike Cessario on Sunday, March 30th, 2025
- President Sciolino on May 4th, 2025
- Sean Wilkinson for April 26th, 2025
- Adam Johnson for May 17, 2025
- Sean Wilkinson on August 23rd, 2025

Bugbee: Aye
Griebner Aye
Hudson: Aye
Merrill-Aye
Tiberi: Absent

In addition, Commissioner Hudson reported the firehouse will be in use hosting department sponsored activities including a family CPR training event on February 2nd and community CPR training on February 22nd, March 15th and April 12th. No objections were raised to these events.

NEW APPLICANT(S)

Commissioner Hudson reported that candidate for membership Chukwudubem Nwaedozie did not appear at the meeting as requested and would be asked to come to the February meeting.

INVENTORY & TESTING RECORDS MANAGEMENT, FIXED ASSETS

Commissioner Merrill reported he had received the inventory documents from Industrial Appraisal and would be compiling the 2024 inventory information.

Chief Oliver reported that to the best of his knowledge, all inventory purchased in 2024 has been entered in Red Alert. It was unknown if the boots were entered, however.

Chief Oliver reported the fire hose deemed obsolete had all been disposed of.

Commissioner Merrill reported he would continue to carry former members on this report until there assigned inventory was no longer listed in Red Alert.

BUILDING AND GROUNDS

Commissioner Tiberi left a report reviewing the status of buildings and ground projects. He reported:

The replacement of roof top unit #6 was completed and is working well.

The Facilities Manager is working with the contractor to get information for the insurance claim for the new HVAC unit

There was no update for regular deep cleaning of the firehouse

The CO detectors in the apparatus bays were determined to be unnecessary and have been deactivated

There was no update on painting certain areas in the firehouse

There was no update on repairs to the clocktower

In other matters, the board noted:

The new bulletin board containing the required egal notices has been mounted

The job description outlines and building maintenance responsibilities continues to be a work in progress

There was no update on the building focus groups' building enhancement recommendations

There was no update on compensation for a back-up maintenance worker

The new vacuum cleaner was purchased

Commissioner Merrill reported the Cintas, the company that supplies the hallway carpets, is offering to add the Snyder logo free of charge. The board had no objection.

AMHERST FIRE ALARM OFFICE

Commissioner Merrill had nothing to report.

CHIEFS' INSTALLATION

Commissioner Griebner reported there was a need to purchase uniform service bars for members needing them this year.

Upon a motion made by Commissioner Griebner, seconded by Commissioner Merrill, and after discussion was held, the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Fire Commissioners authorize and amount an expenditure of up to \$400.00 to purchase uniform service bars for members due to receive them at the 2025 installation banquet.

Bugbee: Aye

Griebner Aye

Hudson: Aye

Merrill-Aye

Tiberi: Absent

CHIEF'S REPORT

Chief Oliver provided a status report on the following previously approved purchases:

Received I-Pad cases; Helmet front for Lt. Gugliuzza; Membership CPR cards; Two speakers for community events

Partially Received: EMS supplies; office supplies; LASA supply replacement from fuel spill; Ten (10) sets of turnout gear from the May order (9 received)

Not Recvd: Five (5) sets of turnout gear from the October order; Dress uniform parts (Tomczak); Two (2) LUCAS CPR devices; Nine (9) lengths of 2 ½" hose and hose pigtails; Meret EMS house bag

Completed: Headset installation on Rescue 5

Partially Completed: N/A

Not Completed: New York State COLT class (March); Getzville FD GRIT (April)

Chief Oliver requested the following:

1. \$250 for Office Supplies (Acct 24000)
2. \$500 for EMS Supplies (Acct 32000)
3. An amount not to exceed \$450 for 10 CuraPlex Assure Glucometer Kits
4. \$300 for the 2025 Amherst Chiefs Association Dues
5. \$35 for the 2025 Erie County Mutual Aid Chiefs Association Dues
6. Permission for an additional FF (6 approved in December) and an amount not to exceed \$2400 (\$300/ FF) for 7 FF/Officers to attend the 2025 GRIT Course and 1 Senior Officer to attend the GRIT Command Course April 5th and 6th
7. An amount not to exceed \$800 (\$200/FF) for 4 FF's to attend the 2025 NYS Chief's COLT Class in March
8. An amount of \$2000 for 4 Registrations for Firefusion in Charleston, SC October 13th-16th
9. Permission to add 5 additional ipads to the existing Verizon data plan at a cost of \$90 for the month.
10. An amount not to exceed \$200 for 2 iPad Cases and screen protection for 2 8th Generation iPads on R5
11. An amount not to exceed \$100 for 2 Lt. helmet fronts
12. An amount not to exceed \$4540 (\$1135 / FF) for 4 FF's/Officers to register and attend the 2025 NYS Chiefs Expo and HOT Classes June 4-6, 2025 in Syracuse.
13. Permission for Chief Oliver, Asst. Chief O'Connor, Capt. Raffaele, Lt. Gugliuzza to attend FDIC April 6th-12th in Indianapolis,
14. An amount not to exceed \$2670 for 6 pairs of FF boots
15. An amount not to exceed \$175 for 144 pairs of Safety Goggles to replenish stock
16. An amount not to exceed \$1500 for dress uniform parts for FF's following the 2024 equipment inspection
17. An amount not to exceed \$1050 for minor repairs needed for multiple pieces of turnout gear found during the annual equipment inspection.
18. An amount not to exceed \$571.90 for additional weight plates for the work out room.

CHIEF'S REPORT (continued)

In addition, Chief Oliver requested:

1. Request permission for the Recruitment & Retention Committee to host 3 Community Hands Only CPR events at Snyder on February 22nd, March 15th and April 12th. There is no cost to the District
2. Requested the Fire District waive Rule #11 of the Fire District Rules and Regulations for the appointment of FF's David Buckfelder and Michael Bastedo to the rank of Lieutenant. Dave will have his required 3 years of service with Snyder in March and Mike was under percentage is 2023.
3. Requested permission to deem 10 8th Generation and 6 (5 Commissioners and Treasurer) iPad Air 2 iPads surplus/obsolete and dispose of them

Commissioner Merrill asked who is getting the new boots and Chief Oliver reported they are for Captain Michael Gugliuzza, Lieutenant Dave Buckfelder, Firefighter Keith Mondschein, Firefighter Brandon Probst, Firefighter Chris Robinson and Firefighter Zach Sorensen. It was agreed that the inventory officer would ensure that the new purchases are entered in Red Alert.

Commissioner Hudson inquired if training would be offered soon for the new headsets on Rescue 5 and Chief Oliver reported it would begin at the following week's drill. If the headsets are well received and deemed to work satisfactorily, they will be considered for the other apparatus.

Commissioner Hudson inquired if there was still consideration for issuing light weight gear to non-structural firefighters. Chief Oliver reported one brand was looked at and others will be looked at this year.

Commissioner Griebner brought up for discussion the plan to ensure people meet the mandated requirements during the year as the report from the Line Clerk showed several deficiencies for mandatory categories such as bail out training. The chief assured the board he will closely monitor the status of members and ensure they take care of the requirements in a timely manner.

Discussion followed concerning the mandatory sexual harassment training and it was agreed that all members and district employees must complete the training by March 31st, 2025 or face disciplinary action up to and including suspension.

Commissioner Merrill reported that the chief needs to add to his monthly report the names of members deemed interior or changed to exterior during the month. It is important to maintain the accuracy of the district cancer insurance policy. The chief reported that would comply.

OLD BUSINESS

Commissioner Merrill reported the office supplies were partially received

Chief Oliver reported that he had specifications for a new 7-1 vehicle but was waiting on specifications for the box for it.

Chief Oliver reported that Firefighter Matthew Sagun has not completed his remedial driver training.

There were no updates regarding the Main Street reconfiguration and the Main Street/Chateau Terrace redevelopment.

There was no update regarding the proposed new OSHA standards

OLD BUSINESS (continued)

Commissioner Merrill introduced three proposals related to updating the building's alerting system. All board members were in agreement that this was a very necessary enhancement.

The proposals received were:

Fire Safety Systems, Inc.: \$16,447.35

Aerial Alarms: \$28,500

Stenzel Electrical Construction: \$29,900.

Upon a motion made by Commissioner Merrill, seconded by seconded by Commissioner Griebner, and after discussion was held, the following resolution was approved:

Be it resolved that the Board of Fire Commissioners of the Snyder Fire District award the work for installing a new department alerting system to Fire Safety Systems, Inc. for an amount not to exceed \$17,000.

Bugbee: Aye

Griebner Aye

Hudson: Aye

Merrill-Aye

Tiberi: Absent

NEW BUSINESS

Commissioner Merrill brought forth for discussion introducing a new tradition to have a department photograph taken every five years. Upon a motion made by Commissioner Merrill, seconded by Commissioner Griebner, and after discussion was held, the following resolution was approved:

Be it resolved that the Board of Fire Commissioners of the Snyder Fire District award the work for taking an official Fire Department group photograph, framing copies, labeling copies and providing individual photos to all members to Fraternal Composites Company of Utica, New York for an amount not to exceed \$2500.00.

Bugbee: Aye

Griebner Aye

Hudson: Aye

Merrill-Aye

Tiberi: Absent

Commissioner Merril raised for discussion the letter that was received from Erie County Fire District's Erie County Fire District Officers and the 2025 lottery fundraiser. No interest was expressed in participating.

Commissioner Hudson discussed the long-term strategic plan that has been being worked on, and stated the next step is to get together in February to discuss it as a full board.

Commissioner Griebner brought forth for discussion the pay rate for the District's Facilities Manager and the fact that there is a disparity between the pay rate of the Facilities Manager and Maintenance Manager.

Upon a motion made by Commissioner Griebner, seconded by Commissioner Merrill, and after discussion was held, the following resolution was approved:

Be it resolved that the Board of Fire Commissioners of the Snyder Fire District agree to raise the pay for the Facilities Manager to \$18,000 and the additional funding is to be taken from the unfilled Deputy Secretary's position.

Bugbee: Aye

Griebner Aye

Hudson: Aye

Merrill-Aye

Tiberi: Absent

NEW BUSINESS (continued)

Upon a motion by Commissioner Griebner, seconded by Commissioner Hudson, and after discussion was held, the following resolution was approved:

Be it resolved that the Board of Fire Commissioners of the Snyder Fire District approve the chief's purchase requests in the amount of \$17,541.90.

Bugbee: Aye
Griebner Aye
Hudson: Aye
Merrill-Aye
Tiberi: Absent

Upon a motion by Commissioner Griebner, seconded by Commissioner Hudson, and after discussion was held, the following resolution was approved:

Be it resolved that the Board of Fire Commissioners of the Snyder Fire District waive Rule #11 of the Fire District Rules and Regulations and allow the Chief of Department to appointment Firefighter David Buckfelder and Firefighter Michael Bastedo to the rank of Lieutenant.

Bugbee: Aye
Griebner Aye
Hudson: Aye
Merrill-Aye
Tiberi: Absent

Upon a motion made by Commissioner Merrill, seconded by Commissioner Hudson, and after discussion was held, the following resolution was approved:

Be it resolved that the Board of Fire Commissioners of the Snyder Fire District deem the ten - 8th Generation and six (5 Commissioners and Treasurer) Air 2 iPads surplus/obsolete and dispose of them.

Bugbee: Aye
Griebner Aye
Hudson: Aye
Merrill-Aye
Tiberi: Absent

FINANCIAL STATEMENTS REVIEW & RECONCILIATION

Commissioner Tiberi was absent but in his report to the board he indicated that the December audit would be completed as of January 27th.

TREASURER'S REPORT

Deputy Treasurer Sciolino reviewed the various financial reports prepared for the meeting and they are included as part of these minutes. Upon a motion made by Commissioner Merrill and seconded by Commissioner Griebner, the following resolution was approved:

The Commissioners of Snyder Fire District, at their regular meeting on January 28th, 2025 audited bills numbered 2025.001-2025.031 and authorize and direct the Treasurer to pay the aforementioned bills in the amount of \$52,821.65. Further, the Commissioners approve the pre-paid bills numbered 2024.461-2024.469 in the amount of \$3154,82.

Bugbee: Aye
Griebner Aye
Hudson: Aye
Merrill-Aye
Tiberi: Absent

ADJOURNMENT

Upon a motion made by Commissioner Griebner, seconded by Commissioner Hudson, the resolution to adjourn the meeting was approved.

Bugbee: Aye
Griebner Aye
Hudson: Aye
Merrill-Aye
Tiberi: Absent

The meeting adjourned at 09:20 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Thomas A. Merrill". The signature is written in a cursive style with a large initial 'T' and a decorative flourish at the end.

Thomas A. Merrill
Secretary

Snyder Fire District
 Abstract of Vouchers for Audit
 January 28, 2025

Snyder Fire District Bills Paid
 Prior to Commissioner Audit -
 Approved at Meeting January 28, 2025

<u>Vendor</u>	<u>Bill No.</u>	<u>Date Paid</u>	<u>Category</u>	<u>Payment</u>
Pltorny Communications, LLC	2024.461	12/11/2024	Utilities-Telephone, Telecom	58.54
Charter Communications	2024.462	12/3/2024	Utilities-Internet	446.77
ECWA	2024.463	12/12/2024	Utilities-Water	33.00
Verizon	2024.464	12/13/2024	Cellular Telephones	520.03
Charter Communications	2024.465	12/18/2024	Utilities-Internet	56.26
National Fuel	2024.466	12/19/2024	Utilities-Gas	220.23
ECWA	2024.467	12/23/2024	Utilities-Water	275.39
National Grid	2024.468	12/26/2024	Utilities-Electric	1,097.83
Charter Communications	2024.469	12/18/2024	Utilities-Internet	446.77
				<u>3,154.82</u>

Snyder Fire District
 Abstract of Vouchers for Commissioner Audit and Approval
 January 28, 2025

<u>Vendor</u>	<u>Bill No.</u>	<u>Category</u>	<u>Amount</u>
Amherst Highway Department	2025-001	--Split--	4,802.79
Bound Tree Medical, LLC	2025-002	EMS Supplies	331.40
CIN/TAS Corporation #782	2025-003	Floor Mats	337.68
Dependable Window Cleaners, Inc.	2025-004	Window Cleaning	300.00
DC Training Services LLC	2025-005	EMS Training Courses & Supplies	630.00
DV Brown & Associates, Inc.	2025-006	HVAC Repairs	637.50
DV Brown & Associates, Inc.	2025-007	HVAC Repairs	16,942.00
FDM Preferred Insurance Co., Inc.	2025-008	Workers Compensation	1,372.00
FM Communications, Inc.	2025-009	Painting/Graphics	75.00
Grainger, Inc.	2025-010	Custodial Services	616.66
Geitzville Fire Company, Inc.	2025-011	Local Seminars	2,400.00
Hectors Hardware & Paint Company	2025-012	Miscellaneous Hardware/Supplies	13.57
Krenzler, Gene	2025-013	Fire Report Preparation	45.00
Keppo Alarm, Inc.	2025-014	Centrex Line	240.00
M&T Bank	2025-015	--Split--	6,208.47
Monroe Extinguisher Co., Inc	2025-016	Fire System Inspection	564.00
Genuine Napa Auto Parts	2025-017	Parts, Service & Repairs	259.99
Oliver, Tim	2025-018	F.D.I.C.	8.00
PBC Services, Inc.	2025-019	Snow Plowing	5,050.00
Pinsky Law Group, PLLC	2025-020	Attorney Fees	70.00

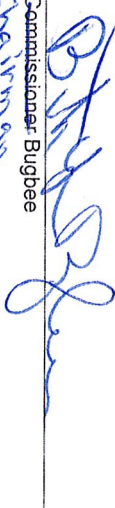
Snyder Fire District
 Abstract of Vouchers for Commissioner Audit and Approval
 January 28, 2025

<u>Vendor</u>	<u>Bill No.</u>	<u>Category</u>	<u>Amount</u>
Pinsky Law Group, PLLC	2025-021	Attorney Fees	2,100.00
Refrigeration Sales & Service, Inc.	2025-022	Appliance/Equipment Repairs	806.00
Sam's Apparatus Maintenance LLC	2025-023	Mechanic Services	3,368.00
Snyder Fire Department	2025-024	--Split--	389.19
Sub Ox	2025-025	--Split--	446.90
Toshiba America Business Solutions, Inc.	2025-026	Copy Machine & Usage Fee	76.41
1075 Emergency Lighting, LLC	2025-027	Chief Vehicles	65.00
Ed Young's True Value	2025-028	Miscellaneous Hardware/Supplies	15.77
Tri-Delta Resources Corp	2025-029	Computer Services	2,500.00
Taxes	2025-030	Real Estate, Personal Prop Tax	1,981.66
Modern Disposal Services, Inc.	2025-031	Dumpster	168.66

Total Bills to be Paid 52,821.65

Total Bills 55,976.47


The Commissioners of Snyder Fire District, at their regular meeting on January 28, 2025 have audited bills numbered 2025.001 - 2025.031 and hereby, after a duly offered and passed motion authorize and direct the Treasurer to pay the aforementioned bills in the amount of \$52,821.65. Further, the Commissioners approve the pre-paid bills numbered 2024.461-2024.469 in the amount of \$3,154.82.


 Commissioner Bugbee
 Chairman


 Commissioner Hudson


 Commissioner Tiberi


 Commissioner Merrill


 Chairman Griebner

Snyder Fire District

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
13000 INVESTMENTS				
13001 Interest-Savings, Short-term CD		2,000.00	-2,000.00	
13002 General Fund Interest Income	33,472.11		33,472.11	
13003 Repair Reseve Fund Interest Inc	30.04		30.04	
13004 App & Equip Cap Res Fund Intere	13,747.32		13,747.32	
13005 Cap Res Fund for Buildings Int	12,203.86		12,203.86	
Total 13001 Interest-Savings, Short-term CD	59,453.33	2,000.00	57,453.33	2,972.67 %
Total 13000 INVESTMENTS	59,453.33	2,000.00	57,453.33	2,972.67 %
13100 TAX REVENUE	1,558,383.00	1,558,383.00	0.00	100.00 %
13500 OTHER TYPES OF INCOME				
13504 Insurance Claims Receipts	19,498.74		19,498.74	
13506 Credit Card Refunds	3.39		3.39	
13509 Miscellaneous Revenue	3,940.00		3,940.00	
Total 13500 OTHER TYPES OF INCOME	23,442.13		23,442.13	
Total Income	\$1,641,278.46	\$1,560,383.00	\$80,895.46	105.18 %
GROSS PROFIT	\$1,641,278.46	\$1,560,383.00	\$80,895.46	105.18 %
Expenses				
20000 PERSONNEL SERVICES				
20001 Secretary	18,700.00	18,700.00	0.00	100.00 %
20010 Treasurer	20,700.00	20,700.00	0.00	100.00 %
20020 District Clerk	1,000.00	1,000.00	0.00	100.00 %
20030 Facility Manager	15,000.00	15,000.00	0.00	100.00 %
20040 Maintenance Manager	16,560.00	16,560.00	0.00	100.00 %
20050 Deputy Secretary		2,500.00	-2,500.00	
20060 Deputy Treasurer	5,000.00	5,000.00	0.00	100.00 %
Total 20000 PERSONNEL SERVICES	76,960.00	79,460.00	-2,500.00	96.85 %
20100 PERSONNEL PAYROLL TAXES & FEES				
20101 Employer Medicare	1,115.95		1,115.95	
20102 Employer Social Security	4,771.56		4,771.56	
20110 Payroll Processing Fees	1,032.96		1,032.96	
Total 20100 PERSONNEL PAYROLL TAXES & FEES	6,920.47	7,500.00	-579.53	92.27 %
20200 SERVICE AWARD PROGRAM				
20201 LOSAP Expenses	7,895.84	8,500.00	-604.16	92.89 %
20202 LOSAP Annual Contribution	235,273.00		235,273.00	
Total 20200 SERVICE AWARD PROGRAM	243,168.84	243,773.00	-604.16	99.75 %
22000 CONTRACT SERVICES				
22001 Attorney Fees	2,155.00	5,000.00	-2,845.00	43.10 %
22002 Audit Services	6,900.00	7,500.00	-600.00	92.00 %
22003 Computer Services	10,414.94	9,500.00	914.94	109.63 %
22004 Copy Machine & Usage Fee	1,432.71	1,500.00	-67.29	95.51 %
22005 Fire Report Preparation	408.00	500.00	-92.00	81.60 %

Snyder Fire District

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
22006 Building Access Control System		2,500.00	-2,500.00	
22007 Legal Notices	495.63	750.00	-254.37	66.08 %
22008 Mechanic Services	46,610.00	50,000.00	-3,390.00	93.22 %
22009 Medical Services	28,471.00	30,000.00	-1,529.00	94.90 %
22010 Website Services	1,419.40	2,000.00	-580.60	70.97 %
22011 Fitness Trainer	3,825.00	0.00	3,825.00	
22012 Background Services	39.00	100.00	-61.00	39.00 %
22013 Red Alert & ESO Solutions	4,821.00	14,500.00	-9,679.00	33.25 %
Total 22000 CONTRACT SERVICES	106,991.68	123,850.00	-16,858.32	86.39 %
23000 INSURANCE		200,000.00	-200,000.00	
23001 General Insurance	1,203.00		1,203.00	
23002 Property & Auto Comm. Liability	39,984.61		39,984.61	
23003 Physical Damage&Portabl Equip.	18,268.00		18,268.00	
23004 Commerical Umbrella Policy	4,054.00		4,054.00	
Total 23001 General Insurance	63,509.61		63,509.61	
23030 Accident & Health Policy				
23031 Employee Assistance Program	3,774.68		3,774.68	
Total 23030 Accident & Health Policy	3,774.68		3,774.68	
23040 Enhanced Cancer Disability Bene	11,907.72		11,907.72	
23050 VFBL	77,384.00		77,384.00	
23060 Workers Compensation	791.00		791.00	
Total 23000 INSURANCE	157,367.01	200,000.00	-42,632.99	78.68 %
24000 BUILDING EXPENSES				
24001 Real Estate, Personal Prop Tax	1,934.81	3,000.00	-1,065.19	64.49 %
24002 Chargebacks	332.58		332.58	
Total 24001 Real Estate, Personal Prop Tax	2,267.39	3,000.00	-732.61	75.58 %
24010 Utilities		60,000.00	-60,000.00	
24011 Utilities-Electric	16,739.46		16,739.46	
24012 Utilities-Gas	8,644.78		8,644.78	
24013 Utilities-Sprinkler Line	99.00		99.00	
24014 Utilities-Water	3,584.94		3,584.94	
24015 Utilities-Telephone, Telecom	699.02		699.02	
24016 Utilities-Cable TV	1,135.41		1,135.41	
24017 Utilities-Internet	4,873.76		4,873.76	
24018 Facility Security Monitoring	2,031.00		2,031.00	
Total 24010 Utilities	37,807.37	60,000.00	-22,192.63	63.01 %
24030 Building Maintenance Services		30,000.00	-30,000.00	
24031 Floor Mats	4,192.89		4,192.89	
24035 Dumpster	2,362.42		2,362.42	
24036 Landscaping Service	2,600.00		2,600.00	
24037 Snow Plowing	10,000.00		10,000.00	
24038 Parking Lot Sealing/Striping	3,900.00		3,900.00	

Snyder Fire District

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
24039 Window Cleaning	4,200.00		4,200.00	
24040 Fire System Inspection	3,242.00		3,242.00	
24041 Painting/Graphics	5.25		5.25	
Total 24030 Building Maintenance Services	30,502.56	30,000.00	502.56	101.68 %
24100 Building Improvements	22,551.41	18,000.00	4,551.41	125.29 %
24200 Building Repairs		35,000.00	-35,000.00	
24202 Plumbing Repairs	450.00		450.00	
24203 Roof Repairs	935.94		935.94	
24204 HVAC Repairs	8,067.37		8,067.37	
24205 In House Generator Repairs	779.09		779.09	
24206 Building & Property Repairs	5,241.74		5,241.74	
24220 Appliance/Equipment Repairs	3,833.15		3,833.15	
Total 24200 Building Repairs	19,307.29	35,000.00	-15,692.71	55.16 %
24300 Building Supplies & Equipment	47.98	0.00	47.98	
24301 Office Supplies-Chief	3,172.00		3,172.00	
24310 Office Supplies-General	737.47	5,000.00	-4,262.53	14.75 %
24311 Checks	274.11		274.11	
24312 Envelopes	843.85		843.85	
24313 Postage, Mailing Service	5,065.33		5,065.33	
24316 Office Supplies	1,904.14		1,904.14	
24317 Office Equipment	3,600.00		3,600.00	
Total 24310 Office Supplies-General	12,424.90	5,000.00	7,424.90	248.50 %
24400 Computers & Supplies	79.47	10,000.00	-9,920.53	0.79 %
24401 Computer Hardware & Software	4,041.29		4,041.29	
Total 24400 Computers & Supplies	4,120.76	10,000.00	-5,879.24	41.21 %
24500 Furniture, Fixtures & Appliances	1,668.03	20,000.00	-18,331.97	8.34 %
24550 Exercise & Fitness Equipment	4,311.76	5,000.00	-688.24	86.24 %
24600 Club Room Supplies	360.43	3,000.00	-2,639.57	12.01 %
24700 Miscellaneous Hardware/Supplies	2,982.84	2,000.00	982.84	149.14 %
24800 Janitorial Supplies	1,590.76	2,500.00	-909.24	63.63 %
Total 24300 Building Supplies & Equipment	30,679.46	47,500.00	-16,820.54	64.59 %
Total 24000 BUILDING EXPENSES	143,115.48	193,500.00	-50,384.52	73.96 %
26000 FIRE ALARM & COMMUNICATIONS		2,000.00	-2,000.00	
26001 Centrex Line	856.83	1,700.00	-843.17	50.40 %
26002 Video Recording Equipment	4,540.38	2,500.00	2,040.38	181.62 %
26003 Telephone Equipment		1,000.00	-1,000.00	
26010 Monitors, Chargers, Batteries	5,308.90	10,000.00	-4,691.10	53.09 %
26020 Monitor Repairs	2,978.20	2,000.00	978.20	148.91 %
26025 Gas & CO Monitors / Meters	4,138.50	100.00	4,038.50	4,138.50 %
26030 Cellular Telephones	6,113.96	7,500.00	-1,386.04	81.52 %
26033 C-Phone & Accessories		500.00	-500.00	
26040 Portable Radios & Batteries	10,421.51	500.00	9,921.51	2,084.30 %

Snyder Fire District

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
26042 Mobile Radios		16,000.00	-16,000.00	
26043 Knox Key Locks & Keys		0.00	0.00	
26090 iPads		5,000.00	-5,000.00	
26091 iPad Accessories	9,157.02	10,000.00	-842.98	91.57 %
Total 26000 FIRE ALARM & COMMUNICATIONS	43,515.30	58,800.00	-15,284.70	74.01 %
27000 APPARATUS				
27011 Ladder Truck	40,561.47		40,561.47	
27041 Chief Vehicles	2,548.34	7,000.00	-4,451.66	36.40 %
27100 Fuel		19,500.00	-19,500.00	
27101 Diesel Fuel	2,805.95		2,805.95	
27102 Gasoline	8,206.24		8,206.24	
Total 27100 Fuel	11,012.19	19,500.00	-8,487.81	56.47 %
27200 Maintenance, Testing & Repairs	2,849.95	25,000.00	-22,150.05	11.40 %
27202 Parts, Service & Repairs	8,359.47		8,359.47	
27300 Ground Ladder Testing	1,265.00		1,265.00	
27301 Aerial Ladder Inspection	459.86		459.86	
27600 Apparatus Cleaning & Supplies	193.04		193.04	
27700 Contingency Emergency Repair	217.38		217.38	
Total 27200 Maintenance, Testing & Repairs	13,344.70	25,000.00	-11,655.30	53.38 %
Total 27000 APPARATUS	67,466.70	51,500.00	15,966.70	131.00 %
28000 HYDRANT RENTAL		95,000.00	-95,000.00	
28001 Hydrants in Use	73,324.69		73,324.69	
28002 Special Hydrants in Use	15,276.00		15,276.00	
Total 28000 HYDRANT RENTAL	88,600.69	95,000.00	-6,399.31	93.26 %
29000 FIRE PREVENTION & RECRUITMENT		15,000.00	-15,000.00	
29013 Hand outs, Door Prizes, etc	8,178.42		8,178.42	
29016 Shirts, Photo Supplies, etc.	287.80		287.80	
29020 New Member Recruitment	120.66		120.66	
Total 29000 FIRE PREVENTION & RECRUITMENT	8,586.88	15,000.00	-6,413.12	57.25 %
30000 FIRE EQUIPMENT		1,000.00	-1,000.00	
30001 Hose, Couplings & Nozzles	60,912.00	65,000.00	-4,088.00	93.71 %
30002 Hand & Power Tools	1,426.00	2,000.00	-574.00	71.30 %
30003 Extrication & Rescue Tools	2,859.96	1,000.00	1,859.96	286.00 %
30005 Fire Equipment Maint. & Repair	1,825.37		1,825.37	
30011 SCBA Equipment	2,970.00		2,970.00	
30012 SCBA & Cylinders		500.00	-500.00	
30014 SCBA - Maintenance & Repair		1,000.00	-1,000.00	
30015 SCBA - Hydrotest		500.00	-500.00	
30016 SCBA - Flowtest	2,006.75	2,500.00	-493.25	80.27 %
30017 SCBA Cylinder Tank - Refill	7,870.00	8,000.00	-130.00	98.38 %
30018 SCBA Mask / Mask Bag	4,703.00	10,000.00	-5,297.00	47.03 %
30019 SCBA Spectacle Kit & Rx Insert	310.00	500.00	-190.00	62.00 %

Snyder Fire District

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 30011 SCBA Equipment	17,859.75	23,000.00	-5,140.25	77.65 %
30042 Fire Extinguishers				
30043 Extinguisher - Maint. & Repair		3,000.00	-3,000.00	
30044 Extinguisher - Hydrotest	32.95		32.95	
30049 Extinguisher - Recharge	1,692.95		1,692.95	
Total 30042 Fire Extinguishers	1,725.90	3,000.00	-1,274.10	57.53 %
Total 30000 FIRE EQUIPMENT	86,608.98	95,000.00	-8,391.02	91.17 %
31000 FIREFIGHTING SUPPLIES				
31001 Foam		1,000.00	-1,000.00	
31002 LASA Supplies		2,000.00	-2,000.00	
31003 SEF - Premix Fuel	81.00		81.00	
31009 Potable Water		500.00	-500.00	
31050 Haz-Mat	816.21		816.21	
31090 Miscellaneous Truck Supplies	561.26	2,500.00	-1,938.74	22.45 %
Total 31000 FIREFIGHTING SUPPLIES	1,458.47	6,000.00	-4,541.53	24.31 %
32000 EMS SUPPLIES	215.88	20,000.00	-19,784.12	1.08 %
32002 EMS Supplies	13,026.18		13,026.18	
32010 Oxygen Cylinder - Repairs	28.00		28.00	
32012 Oxygen Cylinders - Refill	18.00		18.00	
Total 32000 EMS SUPPLIES	13,288.06	20,000.00	-6,711.94	66.44 %
33000 INSPECTIONS & REVIEWS				
33010 Formal Equipment Inspection	22,297.89	30,000.00	-7,702.11	74.33 %
Total 33000 INSPECTIONS & REVIEWS	22,297.89	30,000.00	-7,702.11	74.33 %
34000 TRAINING EXPENSES		77,000.00	-77,000.00	
34001 Conventions, Meetings, Seminars	2,590.43		2,590.43	
34002 Commissioner/Treasurer Training	624.35		624.35	
34011 Vital Signs Conference	301.42		301.42	
34012 AFDSNY Annual Meeting	275.00		275.00	
34014 F.D.I.C.	39,684.05		39,684.05	
34016 Food Reimbursement for Training	7,285.50		7,285.50	
34017 Local Seminars	1,800.00		1,800.00	
34022 Fire & EMS Law & Management Con	4,412.12		4,412.12	
34025 American Red Cross	137.36		137.36	
Total 34001 Conventions, Meetings, Seminars	57,110.23		57,110.23	
34100 Fire Training Expenses				
34102 Firefighter-1 Training Course & Supplies	120.00		120.00	
34103 Fire Training Courses & Supplies	3,136.78		3,136.78	
Total 34100 Fire Training Expenses	3,256.78		3,256.78	
34200 EMS Training Expenses	2,899.00		2,899.00	
34202 EMS Training Courses & Supplies	3,798.00		3,798.00	
Total 34200 EMS Training Expenses	6,697.00		6,697.00	
34300 Membership Dues & Subscriptions				

Snyder Fire District

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
34301 Dues & Memberships-District	811.35		811.35	
34302 Dues & Memberships-Chief	591.35		591.35	
34303 Subscriptions, Books, Reference	1,761.85		1,761.85	
Total 34300 Membership Dues & Subscriptions	3,164.55		3,164.55	
Total 34000 TRAINING EXPENSES	70,228.56	77,000.00	-6,771.44	91.21 %
36000 UNIFORMS & PROTECTIVE EQUIPMENT				
36001 Turnout Gear	39,474.81	101,000.00	-61,525.19	39.08 %
36002 Fire Boots	1,191.46	10,000.00	-8,808.54	11.91 %
36003 Fire Helmets & Hoods	11,040.00	15,500.00	-4,460.00	71.23 %
36004 Helmet Fronts	1,101.55	2,500.00	-1,398.45	44.06 %
36006 Turnout Gloves	1,850.20	5,000.00	-3,149.80	37.00 %
36007 Gear Repair & Maintenance	1,852.62	3,000.00	-1,147.38	61.75 %
36008 Personal Protective Equipment		0.00	0.00	
36010 Dress & Duty Uniforms	6,247.10	10,000.00	-3,752.90	62.47 %
36020 Yearly Response Gear	2,654.64	7,000.00	-4,345.36	37.92 %
Total 36000 UNIFORMS & PROTECTIVE EQUIPMENT	65,412.38	154,000.00	-88,587.62	42.48 %
38000 MISCELLANEOUS				
38001 District Elections	262.00		262.00	
38110 Fixed Assets	570.00		570.00	
38130 Historical Preservation	155.00		155.00	
Total 38000 MISCELLANEOUS	987.00	10,000.00	-9,013.00	9.87 %
39000 APP & EQUIP CAPITAL RESERVE	50,000.00	50,000.00	0.00	100.00 %
40000 BUILDING CAPITAL RESERVE	50,000.00	50,000.00	0.00	100.00 %
Total Expenses	\$1,302,974.39	\$1,560,383.00	\$ -257,408.61	83.50 %
NET OPERATING INCOME	\$338,304.07	\$0.00	\$338,304.07	0.00%
NET INCOME	\$338,304.07	\$0.00	\$338,304.07	0.00%

Snyder Fire District

Balance Sheet

As of December 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10001 General Fund Checking 8067	31,016.11
10003 General Fund Savings 6570	27,678.92
10004 General Fund 30-day CD	0.00
10005 General Fund 60-day CD	0.00
10006 General Fund 90-Day CD	0.00
10007 General Fund 120 -Day CD	0.00
10010 Repair Reserve Savings 6562	29,978.44
10020 LOSAP Checking 6269	1,248.47
10030 Apparatus and Equip Cap Res Checking 6251	13,246.73
10031 Apparatus and Equip Cap Res Savings 5141	7,318.61
10032 Apparatus and Equip Res 30-Day CD	0.00
10040 Cap Res for Buildings Checking 6244	4,618.17
10041 Cap Res for Buildings Savings 6588	3,643.35
10042 Repair Reserve 30-day CD	0.00
10043 NY Class	
1043-01 NY Class - General	504,370.01
1043-02 NY Class Building Reserve	429,914.30
1043-03 NY Class Apparatus and Equip Reserve	563,364.17
Total 10043 NY Class	1,497,648.48
Total Bank Accounts	\$1,616,397.28
Other Current Assets	
10050 RETAINERS AND DEPOSITS	
10051 Pinsky Law Group, PLLC-Retainer	0.00
Total 10050 RETAINERS AND DEPOSITS	0.00
11001 Receivable	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$1,616,397.28
TOTAL ASSETS	\$1,616,397.28

Snyder Fire District

Balance Sheet

As of December 31, 2024

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
12000 Accounts Payable	0.00
Total Accounts Payable	\$0.00
Credit Cards	
12500 M&T BANK VISA 7898 CREDIT CARDS	0.00
12501 Bugbee, Burton M&T Visa 0184	0.00
12502 Griebner, Paul M&T Visa 1825	0.00
12503 Hudson, Floyd M&T Visa 1014	0.00
12504 Hudson, Patricia M&T Visa 8160	0.00
12505 Koeppel, James M&T Visa 6182	0.00
12506 Merrill, Thomas M&T Visa 2167	0.00
12507 O'Connor, Ryan M&T Visa 2645	0.00
12508 Oliver, Timothy M&T Visa 4681	0.00
12509 Snyder Fire Dist. M&T Visa 8503	0.00
12510 Zimmerman, Earl M&T Visa 0024	0.00
Total 12500 M&T BANK VISA 7898 CREDIT CARDS	0.00
Total Credit Cards	\$0.00
Other Current Liabilities	
12001 Accounts payable (No Detail)	0.00
12010 Federal Withholding Payable	0.00
12020 NYS Withholding Payable	0.00
12030 FICA/Med Payable	0.00
12040 Accrued Payroll	0.00
12050 Payroll Processing Fees Payable	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
12300 Opening Balance Equity	0.00
A878.1 Capital Reserve Building	427,118.40
A878.2 Capital Reserve Apparatus & Equipment	569,035.75
A882 Reserve for Repairs	29,948.40
A917 Unassigned Fund Balance	251,990.66
Net Income	338,304.07
Total Equity	\$1,616,397.28
TOTAL LIABILITIES AND EQUITY	\$1,616,397.28

Snyder Fire District

10001 General Fund Checking 8067, Period Ending 12/31/2024

RECONCILIATION REPORT

Reconciled on: 01/24/2025

Reconciled by: Charlie Mye

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	309,357.50
Checks and payments cleared (45).....	-314,872.70
Deposits and other credits cleared (2).....	40,355.00
Statement ending balance.....	<u>34,839.80</u>

Uncleared transactions as of 12/31/2024.....	-3,823.69
Register balance as of 12/31/2024.....	31,016.11

Details

Checks and payments cleared (45)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/13/2024	Bill Payment	1575	Raffaele, Joseph	-82.45
11/17/2024	Bill Payment	1605	Sorensen, Anders	-55.00
11/17/2024	Bill Payment	1592	Kremzier, Gene	-33.00
11/17/2024	Bill Payment	1591	Kepeco Alarm, Inc.	-480.00
11/17/2024	Bill Payment	1585	DC Training Services LLC	-660.00
11/17/2024	Bill Payment	1581	Bob & Don's Automotive, Inc.	-103.08
11/17/2024	Bill Payment	1603	STU	-200.00
11/17/2024	Bill Payment	1594	M&T Bank	-7,134.35
12/01/2024	Bill Payment	12/01/24 EFT	IPitomy Communications, LLC	-58.54
12/03/2024	Bill Payment	12/3/24 EFT	Charter Communications	-503.03
12/13/2024	Bill Payment	12/13/24 EFT	Verizon	-520.03
12/15/2024	Bill Payment	1640	Charles Louis Van Dette	-675.00
12/15/2024	Bill Payment	1642	Witt Press	-52.00
12/15/2024	Bill Payment	1643	NFS LLC	-235,273.00
12/15/2024	Bill Payment	1613	Amherst Highway Department	-2,278.51
12/15/2024	Bill Payment	1630	Municipal Emergency Service...	-39,474.81
12/15/2024	Bill Payment	1633	Polvino, Zachary	-322.39
12/15/2024	Bill Payment	1635	Snyder Fire Department	-1,415.00
12/15/2024	Bill Payment	1636	Sub Ox	-250.00
12/15/2024	Bill Payment	1637	Toshiba America Business Sol...	-182.48
12/15/2024	Bill Payment	1638	Tri-Delta Resources Corp	-216.00
12/15/2024	Bill Payment	1639	Tri-Star Distributing	-458.54
12/15/2024	Bill Payment	1615	Bound Tree Medical, LLC	-239.15
12/15/2024	Bill Payment	1616	Bob & Don's Automotive, Inc.	-103.08
12/15/2024	Bill Payment	1617	CDW Government	-136.62
12/15/2024	Bill Payment	1618	CINTAS Corporation #782	-337.68
12/15/2024	Bill Payment	1619	Dependable Window Cleaner...	-450.00
12/15/2024	Bill Payment	1620	Dival Safety Equipment, Inc.	-562.88
12/15/2024	Bill Payment	1621	Ed Young's True Value	-207.35
12/15/2024	Bill Payment	1622	Firefly Admin Inc.	-787.92
12/15/2024	Bill Payment	1623	Firematic Supply Co., Inc.	-1,191.46
12/15/2024	Bill Payment	1624	FM Communications, Inc.	-5.25
12/15/2024	Bill Payment	1625	Hectors Hardware & Paint Co...	-10.84
12/15/2024	Bill Payment	1626	Jemal's Statler, LLC	-5,000.00
12/15/2024	Bill Payment	1628	M&T Bank	-6,154.04
12/16/2024	Bill Payment	1645	Sullivan, James F.	-70.00
12/16/2024	Bill Payment	1646	Wendy Tomczak	-70.00
12/16/2024	Bill Payment	1644	Ansteth, Richard	-70.00
12/19/2024	Bill Payment	12/19/26 EFT	National Fuel	-220.23
12/20/2024	Journal	DT-Treas-AJE #69		-72.00
12/20/2024	Journal	DT-Treas-AJE #69		-6,904.00
12/26/2024	Bill Payment	12/26/24 EFT	National Grid	-1,097.83

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/30/2024	Bill Payment	2024-468	ECWA	-33.00
12/30/2024	Bill Payment	11/25/30 EFT	Charter Communications	-446.77
12/30/2024	Bill Payment	2024-467	ECWA	-275.39
Total				-314,872.70

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/09/2024	Deposit			355.00
12/19/2024	Journal	DT-Treas-AJE #71		40,000.00
Total				40,355.00

Additional Information

Uncleared checks and payments as of 12/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/22/2023	Bill Payment	1183	Rite Aid Pharmacy #1079	-90.00
05/22/2024	Bill Payment	1418	Jones, Xavier	-12.00
12/15/2024	Bill Payment	1641	Witmer Public Safety Group, I...	-81.00
12/15/2024	Bill Payment	1614	Association of Fire Districts of ...	-500.00
12/15/2024	Bill Payment	1627	Kremzier, Gene	-28.50
12/15/2024	Bill Payment	1629	Modern Disposal Services, Inc.	-168.66
12/15/2024	Bill Payment	1631	Nickel City Sales, Inc.	-389.53
12/15/2024	Bill Payment	1632	Pinsky Law Group, PLLC	-55.00
12/15/2024	Bill Payment	1634	Sam's Apparatus Maintenanc...	-2,524.00
Total				-3,848.69

Uncleared deposits and other credits as of 12/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/31/2024	Deposit		Sharon Hockwater	25.00
Total				25.00

Snyder Fire District

10003 General Fund Savings 6570, Period Ending 12/31/2024

RECONCILIATION REPORT

Reconciled on: 01/17/2025

Reconciled by: Charlie Mye

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	27,676.57
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	2.35
Statement ending balance.....	<u>27,678.92</u>

Register balance as of 12/31/2024.....	27,678.92
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Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/31/2024	Journal	DT-Treas-AJE #72		2.35
Total				2.35

Snyder Fire District

10041 Cap Res for Buildings Savings 6588, Period Ending 12/31/2024

RECONCILIATION REPORT

Reconciled on: 01/17/2025

Reconciled by: Charlie Mye

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	3,643.04
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	0.31
Statement ending balance.....	<u>3,643.35</u>

Register balance as of 12/31/2024.....3,643.35

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/31/2024	Journal	DT-Treas-AJE #72		0.31

Total 0.31

Snyder Fire District

10040 Cap Res for Buildings Checking 6244, Period Ending 12/31/2024

RECONCILIATION REPORT

Reconciled on: 01/17/2025

Reconciled by: Charlie Mye

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	4,618.17
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>4,618.17</u>
Register balance as of 12/31/2024.....	4,618.17

Snyder Fire District

10031 Apparatus and Equip Cap Res Savings 5141, Period Ending 12/31/2024

RECONCILIATION REPORT

Reconciled on: 01/17/2025

Reconciled by: Charlie Mye

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	7,317.99
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	0.62
Statement ending balance.....	<u>7,318.61</u>

Register balance as of 12/31/2024.....	7,318.61
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Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/31/2024	Journal	DT-Treas-AJE #72		0.62
Total				0.62

Snyder Fire District

10030 Apparatus and Equip Cap Res Checking 6251, Period Ending 12/31/2024

RECONCILIATION REPORT

Reconciled on: 01/17/2025

Reconciled by: Charlie Mye

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	13,246.73
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>13,246.73</u>
Register balance as of 12/31/2024.....	13,246.73

Snyder Fire District

10010 Repair Reserve Savings 6562, Period Ending 12/31/2024

RECONCILIATION REPORT

Reconciled on: 01/17/2025

Reconciled by: Charlie Mye

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	29,978.44
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>29,978.44</u>
Register balance as of 12/31/2024.....	29,978.44

Snyder Fire District

10020 LOSAP Checking 6269, Period Ending 12/31/2024

RECONCILIATION REPORT

Reconciled on: 01/17/2025

Reconciled by: Charlie Mye

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	1,248.47
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>1,248.47</u>

Register balance as of 12/31/2024.....	1,248.47
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Snyder Fire District

1043-01 NY Class - General, Period Ending 12/31/2024

RECONCILIATION REPORT

Reconciled on: 01/20/2025

Reconciled by: Charlie Mye

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	642,218.20
Checks and payments cleared (2)	-140,000.00
Deposits and other credits cleared (1)	2,151.81
Statement ending balance	<u>504,370.01</u>

Register balance as of 12/31/2024 504,370.01

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/16/2024	Journal	DT-Treas-AJE #67		-100,000.00
12/19/2024	Journal	DT-Treas-AJE #71		-40,000.00
Total				-140,000.00

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/31/2024	Journal	DT-Treas-AJE #73		2,151.81
Total				2,151.81

Snyder Fire District

1043-02 NY Class Building Reserve, Period Ending 12/31/2024

RECONCILIATION REPORT

Reconciled on: 01/24/2025

Reconciled by: Charlie Mye

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	378,401.77
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (2).....	51,512.53
Statement ending balance.....	<u>429,914.30</u>

Register balance as of 12/31/2024.....	429,914.30
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Details

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/16/2024	Journal	DT-Treas-AJE #67		50,000.00
12/31/2024	Journal	DT-Treas-AJE #73		1,512.53

Total	51,512.53
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Snyder Fire District

1043-03 NY Class Apparatus and Equip Reserve, Period Ending 12/31/2024

RECONCILIATION REPORT

Reconciled on: 01/24/2025

Reconciled by: Charlie Mye

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	511,353.76
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (2).....	52,010.41
Statement ending balance.....	<u>563,364.17</u>

Register balance as of 12/31/2024.....	563,364.17
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Details

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/16/2024	Journal	DT-Treas-AJE #67		50,000.00
12/31/2024	Journal	DT-Treas-AJE #73		2,010.41
Total				52,010.41