



*SNYDER FIRE DISTRICT*  
*Snyder, New York*



Minutes of a Regular Meeting of the  
Board of Commissioners of the Snyder Fire District  
Held at the Snyder Firehouse  
on the 16<sup>th</sup> day of September 2025

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**PRESENT:**

Commissioners: Burt Bugbee – Chairman  
Griebner, Hudson, Merrill, Tiberi  
Treasurer: Mye  
Deputy Treasurer:  
Secretary: Merrill  
District Clerk:  
Chief: Oliver  
Asst. Chief:  
Others: District Clerk Wendy Tomczak

Chairman Bugbee called the meeting to order at 7:31 p.m.

**APPROVAL OF PREVIOUS MINUTES**

Commissioner Bugbee asked for approval of the minutes from the regular meeting held on August 19<sup>th</sup>, 2025. Upon a motion made by Commissioner Griebner, seconded by Commissioner Hudson the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Fire Commissioners approve the regular meeting minutes from August 19<sup>th</sup>, 2025.

Bugbee: Aye  
Griebner Aye  
Hudson: Aye  
Merrill-Aye  
Tiberi: Aye

Commissioner Bugbee asked for approval of the minutes from the preliminary budget meeting held on August 26<sup>th</sup>, 2025.

Upon a motion made by Commissioner Griebner, seconded by Commissioner Hudson the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Fire Commissioners approve the preliminary budget meeting minutes from August 26<sup>th</sup>, 2025.

Bugbee: Aye  
Griebner Aye  
Hudson: Aye  
Merrill-Aye  
Tiberi: Aye

## **NEW MEMBER APPLICANTS**

Candidate for membership Emily Babich-Seliger was unable to attend the meeting due to her commitment to an advanced Emergency Medical Technician class.

Candidate for membership Andrew Olsen was present and brought before the board. After answering some questions, he was dismissed.

## **GENERAL PUBLIC COMMENTS**

No comments were offered by members of the general public.

## **DEPARTMENT LIAISON**

Commissioner Hudson stated that at last month's meeting it was reported that Arriannah Davis had resigned, but her resignation would not be effective until next month.

Commissioner Hudson reported the department's first fund drive letter was in the mail and the annual truck or treat open house is scheduled for October 25<sup>th</sup>.

## **COMMUNICATION**

Secretary Merrill reviewed the monthly correspondence:

### **Incoming:**

Background checks returned from Amherst Police, Erie County Sheriff and JD Palatine for applicant Emily Babich-Seliger.

Requests for records received from LexisNexis for an incident occurring on June 28<sup>th</sup>, 2025 on Dupont Avenue in Erie County, New York.

Letter from Firefly Admid Inc. outlining their new records retention program for district employees documents and requesting the district to select an option for disposal and/or retention of non-beneficiary forms

Letter from Allstate Insurance Company reviewing guidelines if a vehicle is rented while a damaged vehicle is undergoing repairs.

Letter from Emerling, Floss, Murphy and Associates requesting the opportunity to meet with the board to discuss their services.

Training certificates received from Torchboy Simon Ramos for completing ICS-100, IS-700 and WMD Terrorism Awareness training. The certificates were filed in his personnel file.

Training certificate received from Brett Lawhon for acknowledging successful completion of the 8-hour Emergency Vehicle Operator and Defensive Driver course. A copy of the certificate was placed in his personnel file.

Email request for the fire report for the fire occurring at 14 Plymouth Place on July 28<sup>th</sup>, 2025 received from Bree Egloff

Email from Firefighter Pete Bugiera voicing his opinions regarding the 2026 fire district budget.

## **Communication (continued)**

Notice from Maguire Insurance Agency that they cancelled the insurance for fitness trainer Charles Vandette due to non-payment of the premium and the fire district was notified because they were listed as an additional insured on the policy.

Three letters and claim forms received from Allstate Insurance Company relating to the fence damage claim for the motor vehicle accident in front of the firehouse.

Request to use the training room and kitchen for a surprise birthday party on October 25<sup>th</sup>, 2025 submitted by exempt member Sean Wilkinson.

Request to use the training room and kitchen for an end of the year event for a sports team on October 26<sup>th</sup> submitted by member Michael Cessario.

Request to use the training room and kitchen for a baby shower November 8<sup>th</sup> submitted by member Michael Cessario.

Notification from Commissioner Paul Griebner that the training room would be in use on September 11<sup>th</sup>, 2025 for the Amherst past chief's meeting and December 14<sup>th</sup> for the children's Christmas party.

Notification that Captain Zach Polvino successfully recertified as a New York State Emergency Medical Technician. A copy of the certification certificate was filed in his personnel file.

Training certificate from Captain Zach Polvino for completion of the Live Fire Instructor NFPA 1041 course. The certificate was filed in his personnel file.

Training certificate from Captain Zach Polvino for completion of the Live Fire Instructor in Charge NFPA 1041 course. The certificate was filed in his personnel file.

Training certificate from Captain Zach Polvino for completion of the IS-2200 Basic Emergency Operations Center Functions course. The certificate was filed in his personnel file.

Training certificate from Captain Zach Polvino for completion of the ICS for Complex Incidents I-400 training course. The certificate was filed in his personnel file.

Training certificate from Lieutenant David Buckfelder for completion of the Firefighter 2 training course. The certificate was filed in his personnel file.

Training certificate from Assistant Chief Ryan O'Connor for completion of the Teaching Battery Safety in Your Community course. The certificate was filed in his personnel file.

Training certificate from Firefighter Jasmine Gayles for completion of the Smoke Divers Mask Confidence course. The certificate was filed in her personnel file.

Training certificate from Firefighter Tyler Evans for completion of the Smoke Divers Mask Confidence course. The certificate was filed in her personnel file.

Training certificate from Firefighter Tyler Probst for completion of the Smoke Divers Mask Confidence course. The certificate was filed in his personnel file.

## **Communication (continued)**

Notification that Lieutenant Colton Probst successfully recertified as a New York State Emergency Medical Technician. A copy of the certification certificate was filed in his personnel file.

Notification that Firefighter Christopher Sciolino successfully recertified as a New York State Emergency Medical Technician. A copy of the certification certificate was filed in his personnel file.

Notification that Lieutenant Christopher Hulsman successfully recertified as a New York State Emergency Medical Technician. A copy of the certification certificate was filed in his personnel file.

Notification that Firefighter Jasmine Gayles successfully certified as a New York State Emergency Medical Technician. A copy of the certification certificate was filed in her personnel file.

Training certificate from Assistant Chief Floyd Hudson for completing the ICS-400 ICS for Complex training course. The training certificate was filed in his personnel file.

Training certificate from Commissioner Tom Merrill for completing the National Volunteer Fire Council training course and roundtable talk Different Generations, One Mission: Making it Work in the Firehouse. The training certificate was filed in his personnel file.

Proposal for snowplowing, snow removal and salting services received from PBC Services, Inc.

Notification of a public hearing to be held on September 25<sup>th</sup> at Amherst Town Hall at 6:30 p.m. to discuss the proposed two-story retail building at Main Street and Fruehauf Road.

## **Outgoing:**

Letter to candidate for membership Jacob Fields informing him that he was approved for membership pending successful completion of his physical examination.

Notification to Justin Woodruff, Chris Utz, Dan Binda and Mike Richardson, informing them that their request to use the training room and kitchen was approved.

Requests for background checks for applicant Emily Babich-Seliger sent to Amherst Police, Erie County Sheriffs and JD Palatine.

Email notification sent to Snyder Fire Department Line Clerk Gene Kremzier asking that Mark Orłowski, Jr. be removed from active membership as he has reached his 4-year military leave threshold.

Email to Jeffrey Lamartina, Senior Sales Executive from Cummins Sales and Service requesting information relating to the outstanding invoice.

Notification made to Firefighter Brian Januszkiewicz and Firefighter Chris Utz that the board granted permission for the department to conduct their annual booster drive and the board would cover the cost of printing and mailing the annual fire prevention open house and fund drive flyer.

Letter to LexisNexis in Atlanta Georgia informing them their request for records for an incident occurring on Dupont Avenue in Erie County on June 28<sup>th</sup>, 2025 could not be fulfilled because there was no record on file for such a response by the Snyder Fire Department.

Document disposition election form sent to Firefly Admin.Inc.

## **Communication (continued)**

Fire report for the fire occurring at 14 Plymouth Place on July 28<sup>th</sup>, 2025 sent to Bree Egloff

Claim forms and information as requested by Allstate Insurance Company relating to the fence damage claim for the motor vehicle accident in front of the firehouse sent to insurance provider Tom Brady.

## **CONVENTIONS AND MEETINGS**

Commissioner Griebner reported:

The Association of Fire Districts of the State of New York conference is scheduled for October 2<sup>nd</sup> – 4<sup>th</sup> in Saratoga Springs, New York. No Snyder officials are attending.

The FireFusion conference is scheduled for October 14<sup>th</sup> - October 16<sup>th</sup> in Charleston, South Carolina. No Snyder officials are attending.

The IAFC Symposium in the Sun Conference is scheduled for November 13<sup>th</sup>-16<sup>th</sup> in Clearwater Beach, Florida. Chief Oliver, Commissioner Merrill and Commissioner Bugbee will be attending.

The annual Vital Signs conference will be held from November 11<sup>th</sup> until November 15<sup>th</sup> in Syracuse, New York.

The Fire Department Instructors Conference is scheduled for April 20<sup>th</sup>-25<sup>th</sup> in Indianapolis, Indiana. Hotel registration will be opening in October.

## **INSURANCE**

Commissioner Merrill reported a check reimbursing the district for the deductible paid out for the fence insurance claim was received and turned over to the treasurer.

## **PROTECTIVE CLOTHING**

Commissioner Bugbee reported Arriannah Davis had not officially resigned yet, so all her equipment was not returned as of yet.

Former member Karen Murray and deceased member Peter Voss' equipment continue to be carried on the inventory rolls assigned to them in the Red Alert records management system. Chief Oliver will notify the equipment officer.

## **UNIFORMS & RESPONSE CLOTHING**

Commissioner Bugbee asked the chief if he had ideas for the annual equipment dinner hand out. Chief Oliver reported he would like to provide the high visibility 3 in 1 jackets and requested a quote from the uniform vendor.

## **LEASES & CONTRACTS**

Commissioner Bugbee reported that he received the Erie County Water Authority hydrant canvass and signed it and sent it back.

## **INFORMATION TECHNOLOGY**

Commissioner Hudson reported there was no update regarding the Spectrum accounts and the surge protectors and UPS units approved last meeting were all received. Incorrect key fobs were received in error but have since been replaced by the correct ones.

Commissioner Hudson reviewed three quotes received to replace all the district's computers as planned for in the 2025 budget to support the Windows 11 requirements.

CDW-G: \$20,773.40

Tri-Delta Resources: \$17,418.00

Netrio: \$18,637.00

Upon a motion made by Commissioner Hudson, seconded by Commissioner Merrill, and after discussion held, the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Fire Commissioners approve the purchase of 17 desktop computers, one laptop computer with docking station and one microcomputer for an amount not to exceed \$17,418.00.

Bugbee: Aye

Griebner Aye

Hudson: Aye

Merrill-Aye

Tiberi: Aye

Commissioner Hudson reported she would coordinate the ordering and installation of the computers and communicate the process with the membership.

Commissioner Hudson reported that it was necessary to replace one of the kiosks for use with the Red Alert system. Upon a motion made by Commissioner Hudson, seconded by Commissioner Tiberi, and after discussion held, the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Fire Commissioners approve the purchase of one Red Alert kiosk for an amount not to exceed \$3,500.00.

Bugbee: Aye

Griebner Aye

Hudson: Aye

Merrill-Aye

Tiberi: Aye

## **PHYSICAL EXAMINATION & MEDICAL PROGRAM**

Commissioner Griebner reported that unless any member of the board objected, he would not recommend the district sponsor the flu shot vaccination program this year. Participation in the program had been dropping over the years and with Rite Aid going out of business there was no longer a district contact. No objections were raised.

Chief Oliver reported that Dr. McNamara from UBMD is available for service as Medical Director for a fee of \$2,000.00 per year.

## **SERVICE AWARD COMMITTEE**

Commissioner Tiberi discussed the service awards fund performance month to date and year to date.

Commissioner Tiberi reported that the 2026 budget proposal contains funds to increase the LOSAP earnings cap from 40 to 50 years as well as increase the monthly payment from \$20 to \$30 per month.

## **APPARATUS**

Commissioner Bugbee reported:

All the annual preventative maintenance was finished on the rigs.

The outlets reported to not be working on Engine 3 were working fine. The breaker was tripped.

The cord reel on Engine 2 was repaired.

Rescue 5 had a compressor leak and it was repaired.

A new compressor was ordered for truck 6 due to a leak.

The yearly service for Truck 6 was completed by Sutphen, and the mechanic completed the annual ladder truck lube work.

Mistras completed the annual ladder testing and no significant defects or problems were noted.

It was reported a streamlight on Rescue 5 was not holding its charge and the mechanic will look at it.

It was reported a tel light on Rescue 7 was not working, but it was determined a while back that it was not working and not worth repairing.

The annual pump testing is scheduled for September 18<sup>th</sup>.

## **MASTER MECHANIC**

Commissioner Bugbee reported that Firefighter Zach Sorensen is interested in shadowing the master mechanic to learn more about the trade. Discussion followed.

Commissioner Bugbee reported that the mechanic is nearing retirement age, but will not be leaving in the immediate future and he will be sure that a new mechanic is working for the district before he does.

## **HYDRANTS**

Commissioner Bugbee reported the Erie County Water Authority hydrant census was reviewed and sent back to them.

Chief Oliver reported a new hydrant will be installed with the new development planned at Main Street and Chateau Terrace.

## **PURCHASING**

Commissioner Griebner thanked all the board members and chiefs for following the purchasing guidelines and procedures.

## **DISTRICT POLICIES**

Commissioner Hudson reported that Assistant Chief Hudson has been working on streamlining and organizing the various SOP/SOG's that are on the department's website. Much progress has been made.

Commissioner Hudson that with the new policies adopted earlier this year, it would be a good idea to post the officer qualifications since election time is approaching, and the qualifications have changed from past years. Discussion followed and the board and chief thought it was prudent.

Upon a motion made by Commissioner Hudson, seconded by Commissioner Griebner, and after discussion was held, the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Fire Commissioners approve the use of the department training room and kitchen for:

- Sean Wilkinson for a for a birthday party on October 25<sup>th</sup>. It was noted that the truck or treat event will be held prior to this party.
- Mike Cessario for an end of season event for a sports team on October 26<sup>th</sup>. It was noted that he must be present for the duration of the event.
- Mike Cessario for a baby shower on November 8<sup>th</sup>.
- The Snyder Fire Department's annual children's Christmas party on December 14<sup>th</sup>.

Bugbee: Aye  
Griebner Aye  
Hudson: Aye  
Merrill-Aye  
Tiberi: Aye

## **NEW APPLICANT(S)**

Commissioner Hudson, made a motion, seconded by Commissioner Griebner to approve Andrew Olsen and Emily Babich-Seliger for membership pending successful completion of their physical examination. After discussion, the motion carried.

Bugbee: Aye  
Griebner Aye  
Hudson: Aye  
Merrill-Aye  
Tiberi: Aye

## **INVENTORY, RECORDS MANAGEMENT, TESTING & FIXED ASSETS**

Commissioner Merrill reported that the New York State Auditors have been focusing on inventory management, and it served as a good reminder of the importance of accurately tracking all the inventory under the district's management.

Commissioner Merrill requested that the chief and Commissioner Bugbee compile a list of the equipment deemed obsolete and in need of being disposed of as discussed at the previous meeting so it can be reviewed and approved.

## **Inventory, Records Management, Testing & Fixed Assets (continued)**

Commissioner Merrill reported new members Guest, Davis and Viall had no inventory assigned to them in Red Alert. Chief Oliver reported he had spoken to the inventory officer to make sure he understood his responsibility for taking care of that.

Chief Oliver reported the two Ben II helmets deemed obsolete at a previous meeting were disposed of.

## **BUILDING AND GROUNDS**

Commissioner Tiberi reported:

A new kitchen freezer similar to the current one would cost approximately \$3500.00. Discussion followed and it was agreed that this purchase was not necessary at the present time and would be made if the current freezer fails.

An estimate is being provided by Servpro to clean the kitchen appliances, and he will also get estimates from the companies recommended by Commissioner Hudson.

The replacement HVAC unit over the exercise room was not completed.

The replacement of the fence damaged in front of the wash bay was completed and the fence replacement in the rear property was not completed.

Facilities Manager Johnson continues to replace old and worn ceiling tiles throughout the building

The replacement of shrubs and plants will be taken care of in the spring.

Meetings have continued with Sutton Architects, and they will be providing cost estimates for various building enhancements. Information will be shared with the chiefs and officers, and their input will be solicited.

A source has been found for purchasing hose reel units, but it will be necessary to find an installer. He will report back.

There have been a few issues with door closers and he recommended the board work with Great Lakes Doors and Windows since they provided the key access system and there were no objections raised.

He was putting together a RFP for snowplowing and snow removal services for the upcoming season and recommended a two-year contract with an option for a third year. He also recommended that the attorney review it before sending it out. No objections were raised.

Facilities Manager Johnson will be purchasing a pump for the soap dispenser in the washing machine and installing it. It is estimated to cost around \$1400.00.

Facilities Manager Johnson will be inspecting all the windows and doors to ensure the seals are properly in place and working. He will repair any if necessary.

Commissioner Merrill reported the work on the firehouse alerting system was nearly completed.

A past due invoice was received from Cummins sales and Service in the amount of \$30.83. Secretary Merrill will reach out to them to determine what it is for.

## **AMHERST FIRE ALARM OFFICE**

Commissioner Merrill reported a new dispatcher is in the process of being hired.

## **CHIEFS' INSTALLATION**

Commissioner Griebner reported the banquet is scheduled for April 18<sup>th</sup>, 2025 at The Statler and the deposit check would be going out in the mail after the bills are approved for payment at this meeting.

## **CHIEF'S REPORT**

Chief Oliver reported on the status of previously approved purchases.

Received: 12-pair firefighter gloves; open house magnet pouches; Two IFSTA text books; 15 bags of speedy dry

Partially Received: EMS supplies; office supplies; dress uniform parts (January)

Not Received: Five (5) sets of non-structural turnout gear; two (2) sets of structural turnout gear; replacement jacket; dress uniforms (June order); adult AED pads; fire com headsets and installation on Engine 1; Helmet front (captain Lowe); extrication blanket

Completed: Erie County Women in Fire training lab fee; Ellicott Creek truck operations course; turnout gear repair

Not Completed: 2025 Hose testing (September); 2025 truck or treat event (October); FDIC registrations (October); IAFC Symposium in the Sun conference (November)

Chief Oliver requested the following:

1. \$250 for Office Supplies (Acct 24000)
2. \$500 for EMS Supplies (Acct 32000)
3. An amount not to exceed \$200 for 2 Cases of TruFuel for the chainsaws
4. An amount not to exceed \$300 for EMT's to attend Getzville's annual CME weekend November 1<sup>st</sup> and 8<sup>th</sup>
5. An amount not to exceed \$495 for pair of FF boots for FF Dan Binda (replacing boots that are worn out)

In addition, Chief Oliver reported:

1. 2025 Annual Ladder testing (Mistras) took place on Wednesday September 3<sup>rd</sup>. All passed inspection and report was added to Red Alert
2. 2025 Annual Ladder Inspection (Sutphen) took place on Wednesday August 20<sup>th</sup>. Truck passed inspection and report was forwarded to the Master Mechanic for review of potential repair items that Sam will need to look at. Report was added to Red Alert
3. As reported back in May, Benderson has redesigned the building at Main & Fruehauf to be a two-story building in size but with only one story built out for retail purposes. No more apartments at this time. No timeline on construction but the chief believes the site plan was approved but still waiting for final approval from the Planning Board

## **Chief's Report (continued)**

4. The chief reported on the proposed Class B Uniform and recommended Navy Blue 5.11 Polo with a Silver embroidered badge on the left chest and last name (no title) on the right chest. The Chief's will have Gold embroidered badge. He recommends no markings for rank because there was always an issue changing the embroidery after a change in rank. There also has been some discussion to add "SNYDER FIRE" to the back of the shirt. For pants, he recommended the 5.11 Navy Blue Tactical pants. The full uniform would consist of both a short sleeve and long sleeve polo, pants and duty boots. He was finalizing pricing but currently it was believed to be approximately \$419. If the Chiefs got white polo shirts the cost would be approximately \$425).
5. 2025 Pump Testing will be Thursday Sept 18<sup>th</sup> beginning at 0800hrs.
6. 2026 Build Specs for Chevy Silverado are now available. He requested permission to update the approved Bid Document with updated codes and send out for return in time for the November meeting

## **OLD BUSINESS**

Commissioner Merrill reported the office supplies were partially received

Commissioner Bugbee reported information in specifications for a new 7-1 vehicle were in the chief's report.

Commissioner Bugbee reported information regarding the Main Street/Chateau Terrace development was in the chief's report.

Discussion followed regarding the proposed development on the former Westwood Country Club property. Commissioner Bugbee and Commissioner Merrill contacted connected parties and will remain in touch to ensure the district's interests in a parcel are considered.

Commissioner Merrill reported the proposed new OSHA standards are still under review.

Commissioner Merrill reported the department membership photos would be taken on Monday, October 6<sup>th</sup>, 2025.

Commissioner Tiberi reported that he completed outlining the job descriptions and duties for the facilities manager and custodian and shared them with the board. He will also be reviewing them with the facilities manager and custodian to solicit their input and feedback.

Commissioner Merrill reported he was continuing to work with the Erie County Personnel Department to arrange for creating non-competitive civil service positions for the positions of secretary and treasurer as recommended by Attorney Pinsky. He was working with Commissioner Tiberi and to complete the job descriptions. Commissioner Tiberi reported he would be finishing up outlining the various job descriptions as compiled over the years and working with the board to approve them. Commissioner Merrill reported that once the job descriptions are completed, he will provide them to Erie County Civil Service so they can create the Civil Service positions as discussed at May's meeting.

Commissioner Merrill reported he was waiting for pricing information to connect the firehouse fire alarm system to the Central Alarm Office.

## **Old Business (continued)**

Commissioner Griebner reported he has continued to work with the Buffalo News to straighten out the billing and was informed there was an \$11.99 surcharge for the months of July, August and September. Moving forward, the price would be \$49.83 per month.

Upon a motion made by Commissioner Griebner, seconded by Commissioner Tiberi, and after discussion held, the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Fire Commissioners approve the subscription to the Buffalo News for a price of \$49.83 per month and the payment of the additional surcharge for the months of July, August and September for an additional \$11.99 per month.

Bugbee: Aye

Griebner Aye

Hudson: Nay

Merrill-Aye

Tiberi: Aye

## **NEW BUSINESS**

Commissioner Tiberi reported brought forth for discussion the idea to have a member of the board address the department membership to provide updates and information concerning board activities. The board agreed that this was a good idea, and Secretary Merrill was directed to deliver the updates.

Upon a motion by Commissioner Hudson, seconded by Commissioner Tiberi, and after discussion was held, the following resolution was approved:

Be it resolved that the Board of Fire Commissioners of the Snyder Fire District approve the chief's purchase requests in the amount of \$1,745.00.

Bugbee: Aye

Griebner Aye

Hudson: Aye

Merrill-Aye

Tiberi: Aye

Discussion followed regarding the chief's recommendation for a new Class B duty uniform and it was decided to put together specifications as outlined by the chief. The chief was directed to ensure the shirts were moisture wicking material, the department name would be on the back, they were available in women's sizes and the complete uniform is blue in color. Secretary Merrill will consult with Attorney Pinsky regarding the bid process.

Chief Oliver was directed to prepare bid documents for the new 7-1 vehicle, 2026 Silverado.

Commissioner Bugbee reported the Bliss Fire Department was interested in some of the equipment deemed obsolete or surplus.

Upon a motion by Commissioner Merrill, seconded by Commissioner Hudson, and after discussion was held, the following resolution was approved:

Be it resolved that the Board of Fire Commissioners of the Snyder Fire District adopt the proposed 2026 budget in the amount of \$1,749,407.00 and the budget hearing is to be held on Tuesday, October 21<sup>st</sup> at 07:00 p.m.

Bugbee: Aye

Griebner Aye

Hudson: Aye

Merrill-Aye

Tiberi: Aye

The proposed 2026 budget is attached to these minutes.

## **FINANCIAL STATEMENTS REVIEW & RECONCILIATION**

Commissioner Tiberi reported he completed the audit and review of financial statements for the month of August, and all appeared in order.

## **TREASURER'S REPORT**

Treasurer Mye provided an update regarding the audit in process by the New York State Comptroller's Office.

Treasurer Mye reviewed the fire district's funds activity and funds balances as of August 31<sup>st</sup>, 2025 and a copy of the schedule of cash receipts and disbursements as of August 31<sup>st</sup>, 2025 is included as part of these minutes. Upon a motion made by Commissioner Merrill and seconded by Commissioner Griebner, and after discussion was held, the following resolution was approved:

The Commissioners of Snyder Fire District, at their regular meeting on September 16<sup>th</sup>, 2025 audited bills numbered 2025.303-2025.331 and authorize and direct the Treasurer to pay the aforementioned bills in the amount of \$43,700.88. Further, the Commissioners acknowledge and authorizes the payment of utilities, telephone, freight and other charges prior to audit in the amount of \$4082.94.

Bugbee: Aye

Griebner Aye

Hudson: Aye

Merrill-Aye

Tiberi: Aye

## **ADJOURNMENT**

Commissioner Bugbee reminded the board that the budget hearing is to be held on Tuesday, October 21<sup>st</sup> at 7 p.m.

Commissioner Griebner introduced a resolution to adjourn the meeting, and it was seconded by Commissioner Hudson.

Bugbee: Aye

Griebner Aye

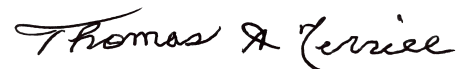
Hudson: Aye

Merrill-Aye

Tiberi: Aye

The meeting was adjourned at 09:29 p.m.

Respectfully submitted,



Thomas A. Merrill  
Secretary

Snyder Fire District  
 Schedule of Cash Receipts & Disbursements  
 Aug-25

	10001 M&T General Fund Checking 8067	NY Class - General NY-01-1835-0001	NY Class - Apparatus & Equipment NY-01- 1835-0003	NY Class - Capital Reserve for Buildings NY-01- 1835-0004	NY Class TOTAL	Total
Balance - August 1, 2025	27,977.20	1,385,791.20	665,085.79	513,969.06	2,562,846.05	2,590,823.25
<u>Receipts - August, 2025</u>						
Interest	-	4,689.18	2,331.66	1,807.30	8,828.14	8,828.14
McNeil & Co. - Insurance claim (Fence)	1,250.00					1,250.00
Training Reimbursement	54.00					54.00
Total Receipts	1,304.00	4,689.18	2,331.66	1,807.30	8,828.14	10,132.14
Beginning Cash & Receipts	29,281.20	1,390,480.38	665,417.45	515,776.36	2,571,674.19	2,600,955.39
<u>Disbursements - July, 2025</u>						
Commissioner Mtg. August 19, 2025 Bills Approved for Payment	101,723.85					101,723.85
Auto Pre-Payments In August, 2025	4,082.94					4,082.94
Payroll & Processing Fee In August, 2025	6,956.54					6,956.54
Total Disbursements	112,763.33	-	-	-	-	112,763.33
Transfers	125,000.00	(125,000.00)			(125,000.00)	-
Balance August 31, 2025	41,517.87	1,265,480.38	665,417.45	515,776.36	2,446,674.19	2,488,192.06

The Commissioners of Snyder Fire District, at their regular meeting on September 16, 2025 have reviewed and attest to the schedule of cash receipts, disbursements, and account balances for the month ending August 31, 2025

  
 Commissioner Griebner

  
 Commissioner Tiberti

  
 Commissioner Hudson

  
 Commissioner Merrill

  
 Chairman Bugbee