



SNYDER FIRE DISTRICT
Snyder, New York



Minutes of a Regular Meeting of the
Board of Commissioners of the Snyder Fire District
Held at the Snyder Firehouse
on the 17th day of March 2026

PRESENT:

Commissioners: Patricia Hudson-Chair
Bugbee, Merrill, Tiberi

Treasurer: Mye

Deputy Treasurer:

Secretary: Merrill

District Clerk:

Chief: Oliver

Asst. Chiefs: Hudson

Others:

Chair Hudson called the meeting to order at 7:31p.m.

APPROVAL OF PREVIOUS MINUTES

Commissioner Hudson asked for approval of the minutes from the regular meeting held on February 17, 2026. Upon a motion made by Commissioner Bugbee, seconded by Commissioner Tiberi, the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Fire Commissioners approve the regular meeting minutes from February 17, 2026.

Bugbee: Aye
 Griebner: Absent
 Hudson: Aye
 Merrill-Aye
 Tiberi-Aye

NEW MEMBER APPLICANTS

Candidate for membership Ray Mir was present and brought before the board. After answering questions, he posed several questions to the board and was then dismissed.

GENERAL PUBLIC COMMENTS

No comments were offered by members of the general public.

DEPARTMENT LIAISON

Commissioner Hudson reported new member Joshua Bandemer was onboarded and assigned a mentor.

Commissioner Hudson reported the department’s membership benefits program in process for all members who achieved good standing in 2025. Department Liaison Anne Neville provided an overview of the program.

Past Chief Fildes reported for the Line of Duty Death Committee, and stated goals were formulated and tasks assigned.

COMMUNICATION

Secretary Merrill reviewed the monthly correspondence:

Incoming Communication:

Background checks returned from Amherst Police, Erie County Sheriff and JD Palatine for applicant McKenna (Alex) Witkowski

Emergency Medical Technician certificate received from Firefighter Amanda Jones and filed in her personnel file.

Notification that Firefighter Ryan Scavone successfully completed the American Red Cross Basic Life Support course. A copy of the training certificate was filed in the personnel file.

Notification that Firefighter Ryan Scavone successfully completed the Delivering Effective Ventilation course – part 1. A copy of the training certificate was filed in her personnel file.

Notification that Firefighter Wendy Tomczak successfully completed the American Red Cross Basic Life Support course. A copy of the training certificate was filed in her personnel file.

Notification that Lieutenant David Buckfelder successfully completed the Conducting Emergency Escape System Training for Company Officers course. A copy of the training certificate was filed in the personnel file.

Notification that Assistant Chief Floyd Hudson successfully completed the Trench Rescue Awareness training course. A copy of the training certificate was filed in his personnel file.

Notification that Captain Zachary Polvino successfully completed the Trench Rescue Awareness training course. A copy of the training certificate was filed in his personnel file.

Notification that Lieutenant Michael Bastedo successfully completed the Trench Rescue Awareness training course. A copy of the training certificate was filed in his personnel file.

Notification that Firefighter Joseph Tomczak successfully completed the Trench Rescue Awareness training course. A copy of the training certificate was filed in his personnel file.

Notification that Captain Zachary Polvino achieved national certification in Fire Officer II. A copy of the certification was filed in his personnel file.

Notification that Firefighter Taylor Keable successfully completed the American Red Cross Basic Life Support course. A copy of the training certificate was filed in her personnel file.

Notification that Captain Joseph Raffaele successfully recertified as a New York State Emergency Medical Technician. A copy of the certification was filed in his personnel file.

Notification that Captain Michael T. Gugliuzza successfully recertified as a New York State Emergency Medical Technician. A copy of the certification was filed in his personnel file.

Notification that Firefighter Charles McCarthy successfully recertified as a New York State Emergency Medical Technician. A copy of the certification was filed in his personnel file.

Incoming Communication (continued):

Notification that Firefighter Andrew Olsen successfully completed the cognitive skills evaluations as part of the American Heart Association Basic Life Support program. A copy of the training certificate was filed in her personnel file.

Notification that Lieutenant Michael Bastedo successfully completed the New York State Cyber Security training course. A copy of the training certificate was filed.

Firefighter Joshua Bandemer provided a copy of his New York State Emergency Medical Technician certification, and it was placed in his personnel file.

Notification that Firefighter Simon Ramos successfully certified as a New York State Emergency Medical Technician. A copy of the certification was filed in his personnel file.

Notification that Firefighter Matthew Fortune successfully completed the New York State Principles of Instruction training course. A copy of the certification was filed in his personnel file.

Request to use the training room and kitchen for a funeral reception on March 17, 2026 was received from Firefighter James Sullivan.

Request to use the training room and kitchen for a birthday party on March 29, 2026 received from Firefighter Michael Cessario.

Request to use the training room and kitchen for a birthday party on May 2, 2026 received from Vice President Michael Richardson.

Request to use the training room and kitchen for a scout meeting on March 23, 2026 received from Lieutenant Michael Bastedo.

Request to use the training room and kitchen for a 90th birthday party on May 24, 2026 was received from President Chris Utz.

Request to use the training room and kitchen for a family holiday gathering on December 20, 2026 was received from President Chris Utz.

Request to use the training room and kitchen for a family Christmas Eve gathering on December 24, 2026 was received from President Chris Utz.

Request to use the training room and kitchen for a family gathering on January 2, 2027 was received from President Chris Utz.

Health Insurance Claim Form from Wellnow Urgent Care for medical treatment provided to Firefighter Jasmine Gayles in July 2025.

Letter from Lieutenant Michael Bastedo dated January 3rd, 2026 expressing his concerns with the Fire District Medical Director and recommending the District appoint a new Medical Director.

Notification from Lieutenant Michael Bastedo that he no longer requires use of the training room and kitchen on April 26.

Incoming Communication (continued):

Invitation from Capital Area Fire Districts Association to attend Financial Training for Fire District Officials training courses March 13 and 14, 2026 in Fishkill, New York or March 27 and 28, 2026 in Cortland, New York.

Invitation from Capital Area Fire Districts Association to attend their annual conference April 9-11 in Lake Gorge, New York.

Letter from McNeil and Company reporting the claim for the mirror damage to the vehicle struck by Truck 6 on Christmas Eve was closed out.

Invitation from Erie County Fire Districts Officers Association to attend the annual meeting and installation of officers on March 28, 2026 at South Line Firehouse.

Request from LexiNexis for an incident report for Snyder's response to a fire at 200 Catherine Street in the Williamsville Fire District on February 4, 2026.

Request from former member Zachary Wing for a copy of his call attendance and training certifications.

Claim # and information for processing an insurance claim on behalf of Firefighter Jasmine Gayles injured at a fire on Plymouth Place in July 2025.

Outgoing Communication:

Requests for background checks for applicant McKenna (Alex) Witkowski sent to Amherst Police, Erie County Sheriffs and JD Palatine.

Letter to candidate for membership Joshua Bandemer informing him he was approved for membership pending successful completion of her physical examination.

Notification sent to Michael Bastedo, Diana Krakowski, Chris Oliver and Wendy Tomczak informing them that their request to use the training room and kitchen was approved.

Email communication sent to Valerie Brown informing her the reimbursement was approved for the mirror replacement on her vehicle and the payment would be processed and mailed out after the March meeting.

Information form listing contact information for Snyder Fire District officials provided to Pat Langfield, Brighton Fire District, for inclusion in the 2026 Erie County Fire District's directory.

2026 dues and information form listing 2026 Snyder Fire District officials list provided James McCullough from Erie County Fire District Officers Association.

Completed C-2F insurance form sent to insurance agent Tom Brady for processing for an injury and treatment received by Firefighter Jasmine Gayles at a residential fire on July 28, 2025

Email communication to Lieutenant Michael Bastedo acknowledging his letter from January expressing his concerns with the Fire District Medical Director and recommending the District appoint a new Medical Director.

Outgoing Communication (continued)

Firefighter Association of the State of New York (FASNY) Form 9-11/2023, "Notification of Termination of Enrolled Member Status," was submitted to the Town of Amherst Assessor's Office, identifying members who are no longer active and therefore no longer eligible to receive the 10% property tax exemption.

Copy of the incident report for a fire response to 200 Catherine Street in the Williamsville Fire District on February 4, 2026 sent to LexiNexis as per their request.

Copy of call attendance and training certification records sent to former member Zachary Wing.

CONVENTIONS AND MEETINGS

In the absence of Commissioner Griebner, Commissioner Hudson reported:

The Fire Department Instructors Conference is scheduled for April 20-25 in Indianapolis, Indiana. Nine department members will be attending. The per diem checks were prepared and would be distributed after approval at the meeting. Upon a motion made by Commissioner Merrill, seconded by Commissioner Tiberi, and after discussion was held, the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Fire Commissioners recognize that it will be necessary to exceed the set government rates for lodging at the upcoming Fire Department Instructors Conference and authorize an amount of \$250 per day plus taxes and fees.

Bugbee: Aye

Griebner: Absent

Hudson: Aye

Merrill: Aye

Tiberi: Aye

Commissioner Hudson also reported:

The National Volunteer Fire Council Training Summit is scheduled for June 26 & 27, 2026 in Arlington, Virginia. Commissioner Merrill is planning on attending.

The Firefighters Association of the State of New York will be hosting a conference in Lake George, New York the weekend of May 15-17, 2026.

The New York State Chiefs' Conference will be held June 10-13, 2026 in Syracuse, New York.

The Firefighters Association of the State of New York will be hosting their annual conference in Ellicottville, New York August 19-22.

INSURANCE

Commissioner Merrill reported that the payment of \$175.48 approved at last month's meeting for the damage to the vehicle owned by Valerie Brown was not processed by the board and will have to be mailed out to her following the April meeting.

Commissioner Merrill reported a claim # was received from the insurance carrier for processing an insurance claim on behalf of Firefighter Jasmine Gayles injured at a fire on Plymouth Place in July 2025.

Commissioner Merrill reported that no further medical attention was taken by any of the members filing VF-1 forms last month.

PROTECTIVE CLOTHING

Commissioner Bugbee reported former members Xavier Jones' and Alex Lenegan's equipment has all been returned. Former members Maya Hark, Emily Babich-Seliger's and Graeme Guest still needed to return their Minitor radios. There has been no response from Babich-Seliger or Guest. Past Chief Mark Van Horn also need to return all their equipment and Chief Oliver stated he would be getting within the week.

UNIFORMS & RESPONSE CLOTHING

Commissioner Bugbee reported sizing for the new Class B Duty Uniforms was nearly complete and the order would be submitted soon. Chief Oliver stated that some members requested an option to receive two short sleeve shirts as opposed to one long sleeve and one short sleeve. Discussion followed and the consensus of the board was to authorize only one short sleeve and one long sleeve shirt.

Chief Oliver reported that options for high visibility jackets would be explored at the upcoming FDIC conference.

LEASES & CONTRACTS

Commissioner Merrill reported he reconciled the Verizon statement with Chief Oliver and has verified that the bill accurately properly reflects the inventory of the Snyder Fire District. Three lines were deemed obsolete and taken off the plan.

Commissioner Hudson reported she received her new cell phone, and it is now part of the district's Verizon plan.

Commissioner Hudson reported the 2026 Aerial Platform Service Contract was received. Upon a motion made by Commissioner Merrill, seconded by Commissioner Bugbee, and after discussion was held, the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Fire Commissioners hereby approves the execution of the 2026 Sutphen Aerial Service Contract and authorizes payment of \$1,700.00 for the associated service.

Bugbee: Aye

Griebner: Absent

Hudson: Aye

Merrill: Aye

Tiberi: Aye

INFORMATION TECHNOLOGY

Commissioner Hudson reported the Internet has been updated and Spectrum representatives will be on site this coming Friday for to replace coaxial cable.

Commissioner Hudson reported the UPS tower unit and Wi-Fi access points were received and installed.

Commissioner Hudson reported the smart board deemed obsolete at last month's meeting was not disposed of yet.

PHYSICAL EXAMINATION & MEDICAL PROGRAM

In the absence of Commissioner Griebner Commissioner Hudson reported the annual physical examinations performed at the firehouse went smoothly and were well received by the membership. 52 members participated in the firehouse physicals.

SERVICE AWARD COMMITTEE

Commissioner Tiberi reported that the fund was up 3.24% year to date. He sent the updated census report to Firefly Admin and their annual report would be completed by the end of the month. In addition, the increase in payment will be in the April checks along with retroactive pay for those eligible.

Commissioner Tiberi reported that the paystubs would be mailed to eligible members on a quarterly basis as opposed to every month which will save on mailing costs. The funds will still be deposited into members accounts every month, and checks will still be mailed monthly to those members receiving actual checks. No objections were raised to this change.

Commissioner Merrill reported he has been working with Firefly to help former member Kelly Dugan (Schenbach when a member in Snyder) try to receive the service award payment she is now eligible for. She is part of the annuity program and obstacles were encountered trying to connect her with the administrators of her account. It appears progress has been and she has the necessary paperwork to file to begin getting her payments and to collect retroactive payments as well.

APPARATUS

Commissioner Bugbee reported:

Parts for Engine 3 have been received by Gorman and work has started on repairs. Two parts are still outstanding but should not stop progress. In addition, he will confirm that Gorman is aware of the white stripe that is required on one of the compartments.

The Blowhard fan has been repaired.

He repaired a Honda generator that was tagged in need of service.

MASTER MECHANIC

Commissioner Bugbee reported the mechanic is monitoring Engine 2 for a reported leak with the rear discharge. It appears to be working properly, but the mechanic is aware and no further reports need to be filed.

HYDRANTS

Commissioner Bugbee had nothing to report.

PURCHASING

Commissioner Hudson reported that everyone has been doing a good job and reminded everyone that all invoices submitted for payment must be clearly marked to confirm receipt of the product and it is OK to pay and it must be signed in a legible manner.

Commissioner Hudson reviewed a new voucher form she designed and noted a few changes from the previous. After discussion and some modifications, the board agreed to begin using it.

DISTRICT POLICIES

Commissioner Hudson reported there was no update on cleaning up the SOP/SOG's published on the district's website.

Upon a motion made by Commissioner Hudson, seconded by Commissioner Merrill, and after discussion was held, the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Fire Commissioners approve the use of the department training room and kitchen for:

- James Sullivan on March 17 for a funeral reception
- Michael Cessario on March 29 for a birthday party
- Michael Richardson on May 2 for a birthday party
- Chris Utz on May 24 for a 90th birthday party
- Chris Utz on December 20 for a holiday gathering
- Chris Utz on December 24 for a Christmas Eve gathering
- Chris Utz on January 2, 2027 for a family gathering

In addition, the board approves the use of the conference room by Michael Bastedo for a scout meeting on March 23.

Bugbee: Aye

Griebner: Absent

Hudson: Aye

Merrill-Aye

Tiberi: Aye

NEW APPLICANT(S)

Commissioner Hudson made a motion, seconded by Commissioner Tiberi to approve Ray Mir for membership pending successful completion of his physical examinations. After discussion, the motion carried.

Bugbee: Aye

Griebner: Absent

Hudson: Aye

Merrill-Aye

Tiberi: Aye

INVENTORY, RECORDS MANAGEMENT, TESTING & FIXED ASSETS

Commissioner Merrill reported the inventory was updated and submitted to Industrial Appraisal. One large item purchased in 2025 was inadvertently left off the report and Treasurer Mye will ensure Lumsden McCormick are made aware of the \$16,000 HVAC unit that was omitted.

Commissioner Merrill reported that due to time constraints and reporting deadlines it is imperative the 2026 inventory records be updated in a timelier manner to ensure the 2026 mandated financial reports are completed on time. The board agreed and Chief Oliver will work with the officers to ensure inventory is kept accurate and up to date.

Commissioner Merrill reported he reconciled the turnout gear inventory with Chief Oliver and they found all to be in order.

Chief Oliver reported that he had the report listing obsolete equipment that was disposed of but had some questions to review and would report back on it next month.

BUILDING AND GROUNDS

Commissioner Tiberi reported:

Two quotes were received for repairing the damage from the water leak in the billiard room and hallway wall, but he was getting one more.

Facilities Manager Johnson is getting an updated estimate for installing hose reels in the apparatus bays.

Some preliminary plans have been received for firehouse updates and renovations, and he would be reviewing them with the board at a future date. He will also provide an update to the department at a future meeting.

Parts have been ordered to repair the soap dispenser on the washer and will be installed by the facilities manager.

There was no update on a deep cleaning schedule and the board agreed to revisit this when necessary.

Two quotes were received for a preventative maintenance service contract for the garage doors. He noted the garage doors have not been serviced in 18 months.

Bartlett Doors Sales and Service: \$2,250.00

Hamburg Overhead Door: \$1,575.00

Upon a motion made by Commissioner Tiberi, seconded by Commissioner Bugbee, and after discussion was held, the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Fire Commissioners authorize entering into a preventative maintenance agreement with Hamburg Overhead Door for an amount of \$1,575.00.

Bugbee: Aye

Griebner: Absent

Hudson: Aye

Merrill-Aye

Tiberi: Aye

Five RFP's were emailed out requesting quotes for landscaping services in 2026, and one was received. Requests were sent to:

Woodring and Sons, LLC

JD Landscaping

Amherst Landscaping

Tolsma Services

Fortune Landscaping

Discussion followed regarding concerns with some of the work last season performed by Fortune Landscaping, and Commissioner Tiberi reported expectations would be clearly established.

Upon a motion made by Commissioner Tiberi, seconded by Commissioner Bugbee, and after discussion was held, the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Fire Commissioners approve the services of Fortune Landscaping to provide landscape services for the 2026 season for an amount of \$2,865.00 pending proper documentation of insurance coverages.

Bugbee: Aye

Griebner: Absent

Hudson: Aye

Merrill-Aye

Tiberi: Aye

Buildings and Grounds (continued)

He is putting together RFP's for waste collection and window washing.

He is putting together a preventative maintenance schedule for building systems and components

Commissioner Merrill provided an update on the firehouse alerting system project.

The kitchen freezer has been out of service and discussion followed regarding the need for a freezer as well as options for replacing it. The board agreed to have Refrigeration Sales and Service check it and make recommendations for repairs or replacement.

It was reported the ice maker in the kitchen was not working, but it currently is so it will be monitored.

AMHERST FIRE ALARM OFFICE

Commissioner Merrill had no report.

CHIEFS' INSTALLATION

In the absence of Commissioner Griebner, Commissioner Hudson reported the service bars have been delivered to Sewing Technology and need to be picked up. She further reported that she will be assisting with the installation program design.

Commissioner Merrill reported the invitations have been mailed out.

CHIEF'S REPORT

Chief Oliver reported on the status of previously approved purchases.

Received: Dress Uniforms (June); Firefighter Gloves (7 Pairs); Keurig Coffee Machine for R-5;

Partially Received: EMS Supplies; Office Supplies; Firefighter Boots (3 of 5 pair);

Not Received: Dress Uniform Parts (December); Firefighter Boots (Tomczak); Helmet Front (Sorensen); Probationary Helmet Fronts (5); Custom Gear (Neville)

Completed: R-5 Fan Repair Parts; Gas Calibration and O2 Sensor Replacement; Duty Uniform Artwork and Set Up; 2 BLS CPR Cards

Not Completed: Dangerous Spaces Seminar; Beyond the Basics Seminar; GRIT; FDIC; Silverado Pickup; (Rescue 7-1); Work Body for Rescue 7-1; Autism Awareness Training;

Withdrawn: COLT Training

Chief Oliver requested the following:

1. \$250 for Office Supplies (Acct 24000)
2. \$500 for EMS Supplies (Acct 32000)
3. An amount not to exceed \$32073.47 for new Battery powered Extrication Tools for Engine 3. Replaces the portable power unit and tools currently in use (Acct 30003)

Chiefs Report (continued)

4. An amount not to exceed \$6103.15 for the 2026 Hose Testing scheduled for September 8th and 9th (Acct 27200)
5. \$11,500 plus hotel, per diem and mileage for 9 FF/Officers to attend the NYS Chiefs HOT Training in Syracuse June 10th-12th. (Acct 34001)
6. An amount not to exceed \$500 (\$125/FF) for 4 FF's to attend the 2026 NYS Chiefs Association Flashover Training May 2nd or 3rd at Newton Abbott

In addition, Chief Oliver reported:

1. Duty uniforms will be ordered very soon.
2. He recommends the acceptance of the bid from 10-75 Emergency Vehicles for the lighting and installation for the new R7-1. Lead time is anywhere from 6 weeks to 4 months. No update regarding the building of the truck or work box.
3. He reached out to a company that buys and sells old radio equipment. He listed out all of our surplus radio equipment and they were not interested in purchasing. He would take a look around FDIC to see if there are any other companies out there in this market. He did speak with Lieutenant Mike Bastedo and he reached out to the Niagara Frontier Search & Rescue group and they would take the radios as a donation and use them for their organization. I would like to recommend the donation of the surplus mobile radio equipment to the Niagara Frontier Search & Rescue Organization. I will see to it that the donation form is filled out and filed
4. Duoneb Treatments for a nebulizer have been approved by Medical Control. Igel Supraglottic Airways are still only approved for transporting agencies.

Discussion followed regarding mandated training requirements and the chief provided an update on members status relating to harassment training, cybersecurity training, bail out training and driver recertifications. In addition, the chief agreed that the recently received dress uniforms and boots needed to be entered in the Red Alert inventory within the month

OLD BUSINESS

Commissioner Merrill reported the office supplies were partially received

Chief Oliver reported there was no update on the new Rescue 7-1, however he recommended awarding the lighting package work to 10-75 Emergency Vehicles. After reviewing the bid opened at the January meeting, he was satisfied it met the established requirements, and the secretary had deemed the bid proper and in order. Upon a motion made by Commissioner Bugbee, seconded by Commissioner Merrill, and after discussion was held, the following resolution was approved:

Be it resolved that the Snyder Fire District Board of Fire Commissioners approve awarding the lighting package for new Rescue 7-1 in the amount of \$30,170.15 to 10-75 Emergency Vehicles. Further, as approved by the attorney, the board agreed to send back the bid bond check that was submitted with the bid.

Bugbee: Aye

Griebner: Absent

Hudson: Aye

Merrill-Aye

Tiberi: Aye

Old Business (continued)

Commissioner Merrill reported that the permissive referendum period for the resolution authorizing the purchase and equipping the new Rescue 7-1 has expired, and no petition requesting a mandatory referendum was filed. Accordingly, the resolution is now in full force and effect, and the funds are available for use as authorized.

Commissioner Hudson reported work is underway on the development at Main Street and Chateau Terrace

There was no update regarding development at Westwood Country Club, other than it is now known as Willowdale Park.

Commissioner Merrill reported the proposed new OSHA standards are still under review.

Commissioner Merrill reported he was working with the vendor to complete the membership photo project. A proof has been received and sent back with some changes.

Commissioner Merrill reported he was continuing to gather information and determine how to connect the department's fire alarm system directly to the Alarm Office.

Commissioner Merrill reported he has had several conversations with Erie County Personnel regarding creating Civil Service positions and it would be best to use the job descriptions already developed by them. However, he recently received information that it would only be necessary to create the Civil Service positions if the officer or appointee worked more than 20-hours per week. He was continuing to investigate and will report back next month.

Commissioner Merrill reported that the shredding service picked up the boxes of records deemed disposable in compliance with the records and retention policy.

Commissioner Merrill reported that he filed the "Authority Having Jurisdiction Notification of Termination of Enrolled Member Status Form" listing former active members who are no longer eligible for the property tax relief with the Town of Amherst Assessor's Office as required.

NEW BUSINESS

Commissioner Hudson reported that it was necessary for the board to pick a date and time for the annual firehouse inspection. After discussion the date of April 16 at 6:00 p.m. was chosen.

Commissioner Hudson reminded the board that the next meeting would be held Tuesday, April 14 due to the FDIC conference the following week.

Upon a motion by Commissioner Merrill, seconded by Commissioner Bugbee, and after discussion was held, the following resolution was approved:

Be it resolved that the Board of Fire Commissioners of the Snyder Fire District approve payment of \$525.00 to Industrial Appraisal for the 2025 reevaluation program and updated property record report.

Bugbee: Aye

Griebner: Absent

Hudson: Aye

Merrill-Aye

Tiberi: Aye

New Business (continued)

Upon a motion by Commissioner Tiberi, seconded by Commissioner Bugbee, and after discussion was held, the following resolution was approved:

Be it resolved that the Board of Fire Commissioners of the Snyder Fire District approve payment of \$35.00 to pay the annual dues payment for membership in the Erie County Fire Chiefs Mutual Aid Organization.

Bugbee: Aye

Griebner: Absent

Hudson: Aye

Merrill-Aye

Tiberi: Aye

Upon a motion by Commissioner Merrill, seconded by Commissioner Tiberi, and after discussion was held, the following resolution was approved:

Be it resolved that the Board of Fire Commissioners of the Snyder Fire District approve payment of \$302.98 to pay Gallagher Printing for printing the annual installation banquet invitations.

Bugbee: Aye

Griebner: Absent

Hudson: Aye

Merrill-Aye

Tiberi: Aye

Upon a motion by Commissioner Bugbee, seconded by Commissioner Tiberi, and after discussion was held, the following resolution was approved:

Be it resolved that the Board of Fire Commissioners of the Snyder Fire District approve payment of \$547.70 to McNeil and Company for the outstanding balance on the 2026 cancer insurance policy.

Bugbee: Aye

Griebner: Absent

Hudson: Aye

Merrill-Aye

Tiberi: Aye

Upon a motion by Commissioner Merrill, seconded by Commissioner Tiberi, and after discussion was held, the following resolution was approved:

Be it resolved that the Board of Fire Commissioners of the Snyder Fire District approve purchase requests by the chief in the amount of \$50,926.62

1. \$250 for Office Supplies (Acct 24000)

2. \$500 for EMS Supplies (Acct 32000)

3. An amount not to exceed \$32073.47 for new Battery powered Extrication Tools for Engine 3. Replaces the portable power unit and tools currently in use (Acct 30003)

4. An amount not to exceed \$6,103.15 for the 2026 Hose Testing scheduled for September 8th and 9th (Acct 27200)

5. \$11,500 plus hotel, per diem and mileage for 9 FF/Officers to attend the NYS Chiefs HOT Training in Syracuse June 10th-12th. (Acct 34001)

6. An amount not to exceed \$500 (\$125/FF) for 4 FF's to attend the 2026 NYS Chiefs Association Flashover Training May 2nd or 3rd at Newton Abbott

Bugbee: Aye

Griebner: Absent

Hudson: Aye

Merrill-Aye

Tiberi: Aye

New Business (continued)

Upon a motion by Commissioner Bugbee, seconded by Commissioner Tiberi, and after discussion was held, the following resolution was approved:

Be it resolved that the Board of Fire Commissioners of the Snyder Fire District approve the donation of unused and surplus radio equipment to the Niagara Frontier Search & Rescue Organization. Further, the chief is directed to update the inventory records and supply a list to the board of the donated equipment.

Bugbee: Aye

Griebner: Absent

Hudson: Aye

Merrill-Aye

Tiberi: Aye

FINANCIAL STATEMENTS REVIEW & RECONCILIATION

Commissioner Hudson reported that she was responsible for the monthly audit and review of financial statements and reported all appeared in order.

TREASURER'S REPORT

Treasurer Mye reported the annual tax levy was received from the Town of Amherst in the amount of \$1,628,049.00.

Treasurer Mye reported that Lumsden McCormick required information except for the reports from Industrial Appraisal and the annual LOSAP report from the actuary.

Treasurer Mye reviewed the Fire District's funds activity and funds balances as of February 28, 2026 and a copy of the schedule of cash receipts and disbursements as of December February 28, 2026 is included as part of these minutes.

Upon a motion made by Commissioner Merrill, and seconded by Commissioner Bugbee, and after discussion was held, the following resolution was approved:

The Commissioners of Snyder Fire District, at their regular meeting on March 17, 2026 audited bills numbered 2026-069-2026-101 and authorize and direct the Treasurer to pay bills in the amount of \$23,492.96.

Furthermore, the Commissioners acknowledge and authorizes the payment of utilities, telephone, freight and other charges prior to audit in the amount of \$9,876.55 and payroll and related processing expenditures in the amount of \$7,475.94.

Bugbee: Aye

Griebner: Absent

Hudson: Aye

Merrill-Aye

Tiberi: Aye

ADJOURNMENT

Commissioner Bugbee introduced a resolution to adjourn the meeting, and it was seconded by Commissioner Tiberi.

Bugbee: Aye

Griebner: Absent

Hudson: Aye

Merrill-Aye

Tiberi: Aye

The meeting was adjourned at 09:18 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Thomas A. Merrill". The signature is written in a cursive style with a large, stylized initial 'T'.

Thomas A. Merrill
Secretary

Snyder Fire District
 Schedule of Cash Receipts & Disbursements
 Feb-26

	10001 M&T General Fund Checking (K- 8067)	NY Class - General NY-01-1835-0001	NY Class - Capital Reserve Apparatus & Equipment NY-01-1835-0003	NY Class - Capital Reserve for Buildings NY-01- 1835-0004	NY Class TOTAL	Total
Balance - February 1, 2026	4,693.06	782,221.96	676,164.89	524,106.89	1,982,493.63	1,987,186.69
Receipts - February, 2026						
Interest						
M&T Bank Deposit - NYS CME Reimbursement	1,200.00	2,594.93	1,852.04	1,435.55	5,882.52	5,882.52
M&T Bank Deposit - R. Occorner Reimbursement (SFD credit card usage)	71.84					1,200.00
M&T Bank Deposit - 2026 Town of Amherst Tax Levy	1,628,049.00					71.84
Total Receipts	1,629,320.84	2,594.93	1,852.04	1,435.55	5,882.52	1,635,203.36
Beginning Cash & Receipts	1,634,013.90	784,816.79	678,016.93	525,542.43	1,988,376.15	3,622,390.05
Disbursements - February, 2026						
Commissioner Mfg. February 17, 2026 Bills Approved for Payment	110,859.75					110,859.75
Auto Pre-Payments in February, 2026	9,876.55					9,876.55
Payroll & Processing Fee in February, 2026	7,475.94					7,475.94
Total Disbursements	128,212.24					128,212.24
Transfers	(1,350,000.00)	1,350,000.00			1,350,000.00	
Cash Register Balance February 28, 2026	155,801.66	2,134,616.79	678,016.93	525,542.43	3,338,376.15	3,494,177.81

The Commissioners of Snyder Fire District, at their regular meeting on March 17, 2026 audited, reviewed and attest to the schedule of Cash Receipts & Disbursements and account balances for the month ending February 28, 2026

NOT PRESENT.
 Commissioner Glebner

[Signature]
 Commissioner Budgee

[Signature]
 Chairperson Hudson

[Signature]
 Commissioner Tibert

[Signature]
 Commissioner Merrill